

CITY OF AVALON

WATERSIDE PERMIT APPLICATION

An application fee of \$217.00 is due at the time the application is submitted to the Harbor Department. Applications should be sent to the Avalon Harbor Department, P.O. Box 1085, Avalon, CA 90704, or delivered to the Harbor Master's office, #22 Pleasure Pier, Avalon, CA.

Deadline for new applications is December 15th of each year.

Please complete this application in full detail. Questions that require further details should be answered on an attached sheet.

1. Name of Applicant: _____
2. Address: _____ City _____ Zip _____
3. Phone (Home) _____ (Avalon business) _____
4. Name of Business/Project: _____
5. Location of Avalon Base of Operations: _____
6. Please attach a detailed Project/Business description to this application and label the attachment as Exhibit A.
7. On the map provided, sketch the project/business activities, showing the proposed locations of all waterborne traffic and activity.
8. Duration:
Hours of Operation _____
Days of Operation _____
Months of Operation _____
9. Does this activity include overnight accommodations on boat or shore ?
10. Describe the number, length, and types of watercraft which will be added to the City waters?
Number _____ Trips per day _____ Type _____
Schedule _____
11. For scheduled services, including shore boats, where will queuing be and for what duration? _____

12. How will people be transported to the facility? _____
How often? _____
Number of passengers per trip? _____
13. What berthing/mooring will be required? _____
14. If the proposed business/activity requires a new structure or modification to harbor facilities or the harbor itself, including the moles and pier, attach the proposed plans.
15. How many new employees would be Avalon-based? _____
16. Communications:
VHF Channels: _____ Phone: _____
If answering machine, hours of operation: _____
17. If a sign will be required, list the size and submit a drawing. Please note that a Sign Permit Application must be obtained from and submitted to the Planning Department for approval.
18. Please attach all permits and certifications required to legally perform the activity being applied for in this application.

Applicant Acknowledgement

Applicant agrees that if this Waterside Permit is granted, he/she will conduct his/her business in accordance with all federal, state, and local laws, including the City’s planning and zoning laws. Applicant also agrees to abide by the terms of this Permit and all rules, regulations, and/or restrictions placed upon it by the City Council. Applicant must follow all regulations regarding the use of City facilities. This Permit may be revoked, suspended, or further conditioned at any time by the City Council for violations of the foregoing, or immediately in the City Manager’s discretion if the public’s health, safety, or well-being is threatened by the actions or inactions of the Applicant. Failure to pay use fees shall also be a violation of the terms of this Permit. Any decision made by the City Council regarding this Permit is final and conclusive. Decisions of the City Manager may be appealed to the City Council if the City is notified within 10 days of the City Manager’s decision, but the City’s Manager’s decision shall remain in effect until the next regular meeting of the City Council at which an appeal may be heard.

Applicant Name: _____ Email Address: _____

Business/Activity Name: _____

Applicant Signature: _____ Date: _____

Application Presented at the City Council Meeting on: _____

Application Approved: _____

Application Denied: _____

Application Approved with Attached Conditions: _____

_____ City Manager _____ Date

