

**HOUSING AUTHORITY OF THE CITY OF AVALON  
BOARD OF COMMISSIONERS MEETING  
TUESDAY, NOVEMBER 19, 2013 – 6:00 p.m.  
410 AVALON CANYON ROAD, AVALON  
A G E N D A**

In compliance with the Americans with Disability Act, if you need special assistance to participate in this meeting, please contact Denise Radde, City Clerk (310) 510-0220. Notification 48 hours prior to the meeting will enable the City to make reasonable arrangements to ensure accessibility to this meeting. (28 CFR 35. 102-35.104 ADA Title II).

All public records relating to an agenda item on this agenda are available for the public inspection at the time the records are distributed to all, or a majority of all, members of the Board of Directors. Such records shall be available at City Hall located at 410 Avalon Canyon Rd. and our website at [www.cityofavalon.com](http://www.cityofavalon.com).

**CALL TO ORDER / ROLL CALL / ANNOUNCEMENTS / WRITTEN COMMUNICATIONS**

**ORAL COMMUNICATIONS**

The Board will hear comments from the public at this time. Speakers should limit their comments to three (3) minutes each. No action will be taken at this meeting on non-agenda items.

**CONSENT CALENDAR**

1. Actions

Although the live recording is the official record of public meetings, actions are prepared for the Board of Commissioner's approval.

Recommended Action

Approve actions from the November 5, 2013 Housing Authority of the City of Avalon Board of Commissioners meeting.

2. Approval of a Professional Services Agreement with RSG, Inc. for Economic Review Services of Hamilton Pacific's Low Income Housing Tax Credit

Hamilton Pacific has proposed a project to construct 48 affordable rental units. The Housing Authority is contemplating contributing up to \$3.8 million to this project. Rosenow Spevacek Group, Inc. has been asked to evaluate Hamilton Pacific's development program, its pro forma assumptions, and to perform a feasibility gap analysis. This Professional Services Agreement memorializes the scope of work and has a not-to-exceed fee of \$15,000 for RSG to review the development costs and financing structure in Hamilton Pacific's pro forma.

Recommended Action

Approve and enter into a Professional Services Agreement with RSG, Inc. to provide economic review of Hamilton Pacific's Low Income Housing Tax Credit project.

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**GENERAL BUSINESS - None**

**COMMISSIONER REPORTS**

**HOUSING AUTHORITY COUNSEL REPORT**

**EXECUTIVE DIRECTOR REPORT**

**ADJOURN**

**NOTICE OF POSTING**

I, Denise Radde, declare that the November 19, 2013 Housing Authority of the City of Avalon Agenda was posted on Friday, November 15, 2013 at City Hall, 410 Avalon Canyon Road, and on the City's website at [www.cityofavalon.com](http://www.cityofavalon.com). Copies of agendas and staff reports are available to the public at City Hall during regular business hours.



Denise A. Radde, City Clerk / Chief Administrative Officer