

AVALON CITY COUNCIL

MEETING DATE: August 20, 2013

AGENDA ITEM: _____

ORIGINATING DEPT: Finance

CITY MANAGER: _____

PREPARED BY: Betty Jo Garcia - Finance Director

DEPT. HEAD: _____

SUBJECT: Warrant List

RECOMMENDATION(S): Approve the warrants in the amount of \$212,313.51 and the payroll in amount of \$217,157.68 for a total expenditure amount of \$429,471.19.

REPORT SUMMARY: Attached you will find the warrant list for all general warrants issued for the the dates as indicated drawn on U.S. Bank. The warrant list represents check numbers #16711 - #16768 in the amount of \$210,713.51 and check #16771 in the amount of \$1,600.00 for a total expenditure amount of \$212,313.51.

Also represented is the payroll dated August 9, 2013 in the amounts of \$217,157.68 for a total expenditure amount of \$217,157.68.

FISCAL IMPACT: There are sufficient funds available, and the expenditures have been approved in the adopted interim fiscal year 13/14 budget.

CONSEQUENCES OF NOT FOLLOWING RECOMMENDED ACTION(S): N/A

FOLLOW UP ACTION(S): N/A

ADVERTISING, NOTICE AND PUBLIC CONTACT: Agenda Posting

ATTACHMENTS: Audit Certificate and Warrant List

RECORD OF CHECKS DRAWN ON AUGUST 2, 2013 FOR CM OF 8/20/13

MONTH OF AUGUST

US BANK WARRANT #16711 - #16768	\$210,713.51	08/02/2013
US BANK WARRANT #16771	\$1,600.00	08/02/2013
US BANK WARRANT #	\$0.00	
US BANK WARRANT #	\$0.00	
EFT TO BOE - FUEL DOCK SALES TAX	\$0.00	
		\$212,313.51
PAYROLL DATED August 9, 2013	\$217,157.68	
PAYROLL DATED	\$0.00	
		\$217,157.68
TOTAL DISBURSEMENTS	\$429,471.19	\$429,471.19

CERTIFICATE

IN ACCORDANCE WITH SECTION 32702
OF THE GOVERNMENT CODE, I CERTIFY
THAT THE ABOVE DEMANDS ARE ACCURATE
AND THAT FUNDS ARE AVAILABLE FOR
PAYMENT.

I CERTIFY UNDER PENALTY OF PERJURY
THAT THE FOREGOING IS TRUE AND
CORRECT.

EXECUTED THIS 20TH DAY OF AUGUST 2013

APPROVED AND AUDITED
THIS 20TH DAY OF AUGUST 2013

AUDIT COMMITTEE - W.F. OLSEN

INTERIM CITY MANAGER - DENISE RADDE

AUDIT COMMITTEE - RALPH MORROW

FINANCE DIRECTOR - BETTY JO GARCIA

WARRANT LIST

AVALON CITY COUNCIL
MEETING OF AUGUST 20, 2013

CHECK NUMBER	AMOUNT	PAYEE	DESCRIPTION
16711	08/02/13	40.52 ARAMARK	UNIFORMS - GARAGE
16712	08/02/13	161.40 AVALON MOORING & DIVING	SERVICE - HARBOR
16713	08/02/13	120.00 ANGULO, ALEX	TREE TRIMMING SVC - PUB WKS
16714	08/02/13	331.70 BOUND TREE MEDICAL	SUPPLIES - FIRE
16715	08/02/13	233.00 BROOKS, DANNY	LASD SUBSISTENCE
16716	08/02/13	3,229.76 BUTTE, BOB	REIMB O/P COSTS - CHURCHMO
16717	08/02/13	312.50 CAMERON, SCOTT	LASD SUBSISTENCE
16718	08/02/13	70,244.95 CALPERS	MEDICAL - AUGUST 2013
16719	08/02/13	1,382.26 CATALINA BEVERAGE CO.	SUPPLIES - ALL DEPTS
16720	08/02/13	22,705.20 CATALINA EXPRESS	1ST HLF 7/13 - SUBSIDY
16721	08/02/13	5,000.00 CHAMBER OF COMMERCE	MCKEWON DONATION
16722	08/02/13	2,225.00 CATALINA ISLANDER	ADVERTISING - ALL DEPTS
16723	08/02/13	15,000.00 CAT. ISLAND HUMANE SOCIETY	2013-2014 SUBSIDY
16724	08/02/13	665.00 CIMC	PHYSICALS - ALL DEPTS
16725	08/02/13	4,045.21 CATALINA ISLAND PLUMBING	SERVICE - CASINO RESTROOMS
16726	08/02/13	416.00 CATALINA PEST CONTROL	SERVICE - HARBOR
16727	08/02/13	312.50 CHROMIAK, ALLEN	LASD SUBSISTENCE
16728	08/02/13	126.00 CONSTANT CONTACT	SERVICE - RECREATION
16729	08/02/13	6,320.00 CONSTRUCTORS PLUS	CONTRACT SVCS - ADMIN
16730	08/02/13	4,311.30 CHET'S HARDWARE	SUPPLIES - ALL DEPTS
16731	08/02/13	339.00 DAHL, TOM	LASD SUBSISTENCE
16732	08/02/13	543.29 DON MILLER & SONS	SUPPLIES - CITY RESTROOMS
16733	08/02/13	25,770.55 EDISON	UTILITIES - ALL DEPTS
16734	08/02/13	3,777.02 ESGIL CORP.	PLAN CHECK SVCS - PLANNING
16735	08/02/13	354.00 GALLIVER, JIM	LASD SUBSISTENCE
16736	08/02/13	2,325.42 GEMPLER'S	UNIFORMS - HARBOR/GARAGE
16737	08/02/13	2,545.60 HELVETIC CONSULTING, INC.	CONTRACT SVCS - PLANNING
16738	08/02/13	5,431.43 IDR ENVIRONMENTAL SERVICES	HHW DISPOSTAL - ALL DEPTS
16739	08/02/13	741.00 JOSEPH A. MITCHELL INSURANCE SVC	INSURANCE - CHURCHMOUSE 13
16740	08/02/13	275.25 KECO PUMP & EQUIPMENT	SUPPLIES - HARBOR
16741	08/02/13	228.12 LAVELLE, JENNIFER	REIMB O/P COSTS
16742	08/02/13	372.50 LIM, RAYMOND	LASD SUBSISTENCE
16743	08/02/13	505.41 L.N. CURTIS & SONS	SUPPLIES - FIRE
16744	08/02/13	247.46 MCMASTER-CARR	SUPPLIES - HARBOR
16745	08/02/13	78.68 MED-TECH RESOURCE, INC	SUPPLIES - FIRE
16746	08/02/13	270.00 MYERS, STEVENS & TOOHEY	INSURANCE - RECREATION
16747	08/02/13	29.33 AMPHENOL NELSON DUNN	SUPPLIES - GARAGE
16748	08/02/13	328.33 PTM DOCUMENTS SYSTEMS	OFFICE SUPPLIES - ADMIN
16749	08/02/13	452.00 PARTY TIME ICE CO.	SUPPLIES - FUEL DOCK
16750	08/02/13	2,070.40 PEBBLY BEACH BUILDING SUPPLY	SUPPLIES - ALL DEPTS
16751	08/02/13	1,112.55 PURCHASE POWER/RESERVE ACCT	POSTAGE MACHINE CREDIT
16752	08/02/13	567.86 PORT SUPPLY	SUPPLIES - HARBOR
16753	08/02/13	393.62 QUILL CORP.	SUPPLIES - ALL DEPTS
16754	08/02/13	8,068.44 QSCEND TECHNOLOGIES	WEBSITE HOSTING/YRLY FEES
16755	08/02/13	999.21 RICOH AMERICAS CORP.	COPIER LEASE/PROP TAX FEES
16756	08/02/13	256.84 SAFEWAY, INC.	SUPPLIES - ALL DEPTS
16757	08/02/13	3,999.49 SANI-TEC USA	CITY RESTROOM SUPPLIES
16758	08/02/13	260.52 S.C. SIGNS & SUPPLIES, LLC.	SUPPLIES - PUBLIC WKS
16759	08/02/13	239.95 SCHMIDT, KEVIN	REIMB O/P COSTS
16760	08/02/13	1,204.95 SPECIALTY DOORS	SERVICE - FIRE
16761	08/02/13	208.04 STAPLES	OFFICE SUPPLIES - HARBOR
16762	08/02/13	1,683.00 STONE, WANDA	SERVICE - HARBOR

16763	08/02/13	2,007.00	SUNGARD PUBLIC SECTOR, INC.	SOFTWARE LEASE - FINANCE
16764	08/02/13	465.00	SUN LIFE FINANCIAL	LIFE INSURANCE - AUG 2013
16765	08/02/13	11.06	UNITED PARCEL SERVICE	FREIGHT - HARBOR
16766	08/02/13	4,489.84	US BANK	CREDIT CARD CHGS - ALL DEPTS
16767	08/02/13	677.11	WESTERN METER EXCHANGE	SUPPLIES - FUEL DOCK
16768	08/02/13	201.94	YAMADA	SUPPLIES - GARAGE
16771	08/02/13	1,600.00	ZEST CATERING & EVENTS	SERVICE - CHURCHMOUSE 13

\$ 212,313.51

AVALON CITY COUNCIL

MEETING DATE: August 20, 2013

AGENDA ITEM: _____

ORIGINATING DEPT: Finance

CITY MANAGER: _____

PREPARED BY: Betty Jo Garcia - Finance Director

DEPT. HEAD: _____

SUBJECT: Warrant List

RECOMMENDATION(S): Approve the warrants in the amount of \$212,313.51 and the payroll in amount of \$217,157.68 for a total expenditure amount of \$429,471.19.

REPORT SUMMARY: Attached you will find the warrant list for all general warrants issued for the the dates as indicated drawn on U.S. Bank. The warrant list represents check numbers #16711 - #16768 in the amount of \$210,713.51 and check #16771 in the amount of \$1,600.00 for a total expenditure amount of \$212,313.51.

Also represented is the payroll dated August 9, 2013 in the amounts of \$217,157.68 for a total expenditure amount of \$217,157.68.

FISCAL IMPACT: There are sufficient funds available, and the expenditures have been approved in the adopted interim fiscal year 13/14 budget.

CONSEQUENCES OF NOT FOLLOWING RECOMMENDED ACTION(S): N/A

FOLLOW UP ACTION(S): N/A

ADVERTISING, NOTICE AND PUBLIC CONTACT: Agenda Posting

ATTACHMENTS: Audit Certificate and Warrant List

RECORD OF CHECKS DRAWN ON AUGUST 2, 2013 FOR CM OF 8/20/13

MONTH OF AUGUST

US BANK WARRANT #16711 - #16768	\$210,713.51	08/02/2013
US BANK WARRANT #16771	\$1,600.00	08/02/2013
US BANK WARRANT #	\$0.00	
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EFT TO BOE - FUEL DOCK SALES TAX	\$0.00	
		\$212,313.51
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PAYROLL DATED	\$0.00	
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TOTAL DISBURSEMENTS	\$429,471.19	\$429,471.19

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AVALON CITY COUNCIL
MEETING OF AUGUST 20, 2013

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16728	08/02/13	126.00 CONSTANT CONTACT	SERVICE - RECREATON
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16754	08/02/13	8,068.44 QSCEND TECHNOLOGIES	WEBSITE HOSTING/YRLY FEES
16755	08/02/13	999.21 RICOH AMERICAS CORP.	COPIER LEASE/PROP TAX FEES
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16757	08/02/13	3,999.49 SANI-TEC USA	CITY RESTROOM SUPPLIES
16758	08/02/13	260.52 S.C. SIGNS & SUPPLIES, LLC.	SUPPLIES - PUBLIC WKS
16759	08/02/13	239.95 SCHMIDT, KEVIN	REIMB O/P COSTS
16760	08/02/13	1,204.95 SPECIALTY DOORS	SERVICE - FIRE
16761	08/02/13	208.04 STAPLES	OFFICE SUPPLIES - HARBOR
16762	08/02/13	1,683.00 STONE, WANDA	SERVICE - HARBOR

16763	08/02/13	2,007.00	SUNGARD PUBLIC SECTOR, INC.	SOFTWARE LEASE - FINANCE
16764	08/02/13	465.00	SUN LIFE FINANCIAL	LIFE INSURANCE - AUG 2013
16765	08/02/13	11.06	UNITED PARCEL SERVICE	FREIGHT - HARBOR
16766	08/02/13	4,489.84	US BANK	CREDIT CARD CHGS - ALL DEPTS
16767	08/02/13	677.11	WESTERN METER EXCHANGE	SUPPLIES - FUEL DOCK
16768	08/02/13	201.94	YAMADA	SUPPLIES - GARAGE
16771	08/02/13	1,600.00	ZEST CATERING & EVENTS	SERVICE - CHURCHMOUSE 13

\$ 212,313.51

AVALON CITY COUNCIL

MEETING DATE: August 20, 2013

AGENDA ITEM: _____

ORIGINATING DEPT: Finance

CITY MANAGER: _____

PREPARED BY: Betty Jo Garcia - Finance Director

DEPT. HEAD: _____

SUBJECT: Warrant List

RECOMMENDATION(S): Approve the warrants in the amount of \$150,840.06 for a total expenditure amount of \$150,840.06

REPORT SUMMARY: Attached you will find the warrant list for all general warrants issued for the the dates as indicated drawn on U.S. Bank. The warrant list represents check numbers #16685 - #16686 in the amount of \$60,913.18, check numbers #16687 - #16710 in the amount of \$71,951.17 and check numbers #16769 - #16770 in the amount of \$17,975.71 for a total expenditure amount of \$150,840.06.

FISCAL IMPACT: There are sufficient funds available, and the expenditures have been approved in the adopted fiscal year 12/13 budget.

CONSEQUENCES OF NOT FOLLOWING RECOMMENDED ACTION(S): N/A

FOLLOW UP ACTION(S): N/A

ADVERTISING, NOTICE AND PUBLIC CONTACT: Agenda Posting

ATTACHMENTS: Audit Certificate and Warrant List

RECORD OF CHECKS DRAWN ON JUNE 30, 2013 FOR CM OF 8/20/13

MONTH OF AUGUST

US BANK WARRANT #16685 - #16686	\$60,913.18	6/30/2013
US BANK WARRANT #16687 - #16710	\$71,951.17	6/30/2013
US BANK WARRANT #16769 - #16770	\$17,975.71	6/30/2013
US BANK WARRANT #	\$0.00	
US BANK WARRANT #	\$0.00	
US BANK WARRANT #	\$0.00	
EFT TO BOE - FUEL DOCK SALES TAX	\$0.00	
		\$150,840.06
PAYROLL DATED	\$0.00	
PAYROLL DATED	\$0.00	
		\$0.00
TOTAL DISBURSEMENTS	\$150,840.06	\$150,840.06

CERTIFICATE

IN ACCORDANCE WITH SECTION 32702
OF THE GOVERNMENT CODE, I CERTIFY
THAT THE ABOVE DEMANDS ARE ACCURATE
AND THAT FUNDS ARE AVAILABLE FOR
PAYMENT.

I CERTIFY UNDER PENALTY OF PERJURY
THAT THE FOREGOING IS TRUE AND
CORRECT.

EXECUTED THIS 20TH DAY OF AUGUST 2013

APPROVED AND AUDITED
THIS 20TH DAY OF AUGUST 2013

AUDIT COMMITTEE - W.F. OLSEN

INTERIM CITY MANAGER - DENISE RADDE

AUDIT COMMITTEE - RALPH MORROW

FINANCE DIRECTOR - BETTY JO GARCIA

WARRANT LIST
 AVALON CITY COUNCIL
 MEETING OF AUGUST 20, 2013

CHECK NUMBER	AMOUNT	PAYEE	DESCRIPTION	
16685	06/30/13	54,250.00	ALL AMERICAN ASPHALT	STREET REPAVING PROJECT
16686	06/30/13	6,663.18	HARRY'S MARINE SERVICE	SUPPLIES - HARBOR
16687	06/30/13	1,273.88	AVALON MOORING & DIVING	SERVICE - HARBOR
16688	06/30/13	38,616.29	BEST, BEST & KRIEGER, LLP	CONTRACT SVCS - JUNE 2013
16689	06/30/13	4,929.82	BEYOND SOFTWARE SOLUTIONS	IT ASSESSMENT - ADMIN
16690	06/30/13	39.60	CALIF. BUILDING STANDARDS COMM	QTRLY REPORT - PLANNING
16691	06/30/13	545.94	CATALINA FLYING BOATS	FREIGHT - REC/HARBOR
16692	06/30/13	38.60	CATALINA FREIGHT LINE	FREIGHT - FUEL DOCK
16693	06/30/13	98.46	CHET'S HARDWARE	SUPPLIES - RECREATION
16694	06/30/13	20,195.19	CO. OF LA SHERIFF'S DEPT.	WATERFRONT PT - JUNE 2013
16695	06/30/13	204.00	DAHL, TOM	LASD SUBSISTENCE
16696	06/30/13	77.81	DIV. OF ADMINISTRATIVE SERV.	QTRLY REPORT - PLANNING
16697	06/30/13	139.82	AT & T LONG DISTANCE	LONG DISTANCE - ALL DEPTS
16698	06/30/13	378.00	GALLIVER, JIM	LASD SUBSISTENCE
16699	06/30/13	977.27	GEOSOILS, INC.	SERVICE - LOWER TERR. PROJ.
16700	06/30/13	207.73	GRAINGER	SUPPLIES - HARBOR
16701	06/30/13	434.73	HELMUT'S MARINE SERVICE, INC.	SUPPLIES - HARBOR
16702	06/30/13	197.00	HD SUPPLY FACILITIES MAINT.	SUPPLIES - HARBOR
16703	06/30/13	966.56	SANTA CATALINA RESORT SVCS	LODGING - LASD SUBSISTENCE
16704	06/30/13	158.25	LACAL	SUPPLIES - GARAGE
16705	06/30/13	512.14	MCMASTER-CARR	SUPPLIES - HARBOR
16706	06/30/13	1,300.00	MUNICIPAL COURT - AVALON	PARKING CITATIONS - JUNE 2013
16707	06/30/13	135.00	PARKINS & ASSOCIATES	SERVICE - JMF
16708	06/30/13	348.66	PORT SUPPLY	SUPPLIES - HARBOR
16709	06/30/13	12.82	SPRINT	LONG DISTANCE - ADMIN
16710	06/30/13	163.60	YAMADA CO.	SUPPLIES - RECREATION
16769	06/30/13	10,414.85	BLUE WATER DESIGN GROUP	SERVICE - FUEL DOCK
16770	06/30/13	7,560.86	PARSONS BRINKERHOFF	CONTRACT SVCS - AIRPORT GRANT

\$ 150,840.06