

AVALON CITY COUNCIL

MEETING DATE: March 5, 2013

AGENDA ITEM: 2

ORIGINATING DEPT: Finance

CITY MANAGER: _____

PREPARED BY: Betty Jo Garcia - Finance Director

DEPT. HEAD: B.J.G.

SUBJECT: Warrant List

RECOMMENDATION(S): Approve the warrants in the amount of \$1,406,323.33 and the payroll in the amount of \$179,567.59 and the EFT for Fuel Dock Sales Tax in the amount of \$2,535.00 for a total expenditure amount of \$1,588,425.92.

REPORT SUMMARY: Attached you will find the warrant list for all general warrants issued for the the dates as indicated drawn on U.S. Bank. The warrant list represents check numbers #15777 - #15848 in the amount of \$608,497.06 and #15849 - #15911 in the amount of \$797,826.27 for a total expenditure amount of \$1,406,323.33.

Also represented is the Electronic Fund Transfer for Fuel Dock Sales Tax payable in the amount of \$2,535.00 for a total expenditure amount of \$2,535.00.

Also represented is the payroll dated February 21, 2013 in the amount of \$179,567.59 for a total total expenditure amount of \$179,567.59.

FISCAL IMPACT: There are sufficient funds available, and the expenditures have been approved in the adopted fiscal year 12/13 budget.

CONSEQUENCES OF NOT FOLLOWING RECOMMENDED ACTION(S): N/A

FOLLOW UP ACTION(S): N/A

ADVERTISING, NOTICE AND PUBLIC CONTACT: Agenda Posting

ATTACHMENTS: Audit Certificate and Warrant List

WARRANT LIST

AVALON CITY COUNCIL
MEETING OF MARCH 5, 2013

| CHECK NUMBER | AMOUNT | PAYEE | DESCRIPTION |
|--------------|----------|-----------|---|
| 15777 | 02/15/13 | 3,000.00 | ST. WATER POLLUTION & CLEANUP SETTLEMENT OFFER - WWTP |
| 15778 | 02/15/13 | 59.45 | AIR SOURCE INDUSTRIES SUPPLIES - FIRE |
| 15779 | 02/15/13 | 667.20 | AMERIFLEX FSA ADMIN FEES - ADMIN |
| 15780 | 02/15/13 | 5,397.28 | AMERICAN EXPRESS CREDIT CARD CHGS - ALL DEPTS |
| 15781 | 02/15/13 | 1,964.00 | ANIMAL HOSPITAL OF CATALINA ANIMAL CONTROL - CODE |
| 15782 | 02/15/13 | 129.43 | AVALON BOAT STAND SERVICE - GARAGE |
| 15783 | 02/15/13 | 134.50 | AVALON MOORING & DIVING SERVICE - S/W INTAKE MAINT. |
| 15784 | 02/15/13 | 3,280.24 | AT & T COMMUNICATIONS - ALL DEPTS |
| 15785 | 02/15/13 | 47.55 | BRAY, BRIAN REIMB O/P COSTS |
| 15786 | 02/15/13 | 46,673.11 | CALPERS 1/9/13-1/22/2013 RETIREMENT |
| 15787 | 02/15/13 | 46,595.88 | CALPERS 1/23/13-2/5/2013 RETIREMENT |
| 15788 | 02/15/13 | 328.16 | CATALINA BEVERAGE SUPPLIES - ALL DEPTS |
| 15789 | 02/15/13 | 3,337.50 | CATALINA BOATYARD, INC. STORAGE FEES - HARBOR/FUEL DK |
| 15790 | 02/15/13 | 61,416.67 | CHAMBER OF COMMERCE TOT - MARCH 2013 |
| 15791 | 02/15/13 | 5,140.88 | CATALINA COMPUTERS SERVICE - ALL DEPTS |
| 15792 | 02/15/13 | 48,730.20 | CATALINA EXPRESS SUBSIDY - 1/13 & TRAVEL - PLANNIN |
| 15793 | 02/15/13 | 300.00 | CIMC HEP SHOTS - PUBLIC WKS |
| 15794 | 02/15/13 | 29,166.66 | CIMC SUBSIDY - MARCH 2013 |
| 15795 | 02/15/13 | 101.70 | CATALINA ISLAND PLUMBING SERVICE - HARBOR |
| 15796 | 02/15/13 | 208.00 | CATALINA PEST CONTROL SERVICE - HARBOR |
| 15797 | 02/15/13 | 36,844.25 | CATALINA TRANSPORTATION, INC ACT/ART/DAR - MARCH 2013 |
| 15798 | 02/15/13 | 1,807.02 | CHEST'S HARDWARE SUPPLIES - ALL DEPTS |
| 15799 | 02/15/13 | 79.66 | COOK, JULIE REFUND - AMBULANCE OVERPYMT |
| 15800 | 02/15/13 | 99,493.79 | CO. OF LA SHERIFF'S DEPARTMENT RES. DEP/WATERFRONT - 1/2013 |
| 15801 | 02/15/13 | 287.42 | COMMUNICATIONS USA SUPPLIES - FIRE |
| 15802 | 02/15/13 | 254.00 | DEWEY PEST CONTROL SERVICE - ALL DEPTS |
| 15803 | 02/15/13 | 178.81 | DON MILLER & SONS SUPPLIES - PUBLIC WORKS |
| 15804 | 02/15/13 | 35,781.22 | EDISON UTILITIES - ALL DEPTS |
| 15805 | 02/15/13 | 1,662.30 | ESGIL CORPORATIONS PLAN CK SVCS - PLANNING |
| 15806 | 02/15/13 | 83,168.42 | ENVIRON STRATEGY CONSULTANTS CONTRACT SVCS - JAN 2013 |
| 15807 | 02/15/13 | 9,880.64 | FAST & FAIR CONSTRUCTION MONTHLY TESTING - FUEL DOCK |
| 15808 | 02/15/13 | 766.51 | GCR TIRE CENTER SUPPLIES - GARAGE |
| 15809 | 02/15/13 | 141.23 | GLENN E. THOMAS DODGE SUPPLIES - GARAGE |
| 15810 | 02/15/13 | 1,357.81 | GRAINGER SUPPLIES - HARBOR/GARAGE |
| 15811 | 02/15/13 | 24.30 | HAAKER SUPPLIES - GARAGE |
| 15812 | 02/15/13 | 625.00 | HAMILTON, KATHERINE CONTRACT SVCS - JAN 2013 |
| 15813 | 02/15/13 | 2,000.00 | HELVETIC CONSULTING, INC. CONTRACT SVCS - PLANNING |
| 15814 | 02/15/13 | 194.99 | HD SUPPLY FACILITIES MAINT., LTD SUPPLIES - HARBOR |
| 15815 | 02/15/13 | 9,372.84 | IAG, LTD SERVICE - BB & K |
| 15816 | 02/15/13 | 3,801.19 | IDEXX DISTRIBUTION, INC. SUPPLIES - BAY STUDY |
| 15817 | 02/15/13 | 99.00 | ISLAND EXPRESS TRAVEL - FINANCE |
| 15818 | 02/15/13 | 2,720.00 | JAICH, DENNIS CONTRACT SVCS - ADMIN |
| 15819 | 02/15/13 | 636.00 | KATIE'S KITCHEN SENIOR MEALS - JAN 2013 |
| 15820 | 02/15/13 | 2,609.24 | LOCKPICK SERVICE - ALL DEPTS |
| 15821 | 02/15/13 | 1,950.62 | LICARI, TONY CONTRACT SVCS - MARCH 2013 |
| 15822 | 02/15/13 | 210.00 | LAAFCA DUES - FIRE |
| 15823 | 02/15/13 | 1,081.48 | MCMASTER-CARR SUPPLIES - HARBOR |
| 15824 | 02/15/13 | 3,746.47 | NAPA AUTO PARTS SUPPLIES - GARAGE |
| 15825 | 02/15/13 | 3,001.35 | PACIFIC FORD SUPPLIES - GARAGE |
| 15826 | 02/15/13 | 60.89 | MEDICARE PTB FINANCE & ACCT REFUND - AMBULANCE OVERPYMT |
| 15827 | 02/15/13 | 153.00 | PETTY CASH PETTY CASH - GARAGE |
| 15828 | 02/15/13 | 2,779.27 | PORT SUPPLY SUPPLIES - HARBOR |

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| 15829 | 02/15/13 | 9,328.00 | POST, ROCKY | CONTRACT SVCS - ADMIN |
| 15830 | 02/15/13 | 60.45 | PRAXAIR | SUPPLIES - GARAGE |
| 15831 | 02/15/13 | 875.97 | QUILL CORP | SUPPLIES - ALL DEPTS |
| 15832 | 02/15/13 | 1,008.75 | RINCON CONSULTANTS | CONTRACT SVCS - PLANNING |
| 15833 | 02/15/13 | 870.94 | RICOH AMERICAS CORP. | COPIER LEASE - PLANNING/REC |
| 15834 | 02/15/13 | 85.37 | SAFEWAY | SUPPLIES - ADMIN |
| 15835 | 02/15/13 | 3,309.79 | SANI-TEC USA | SUPPLIES - CITY RESTROOMS |
| 15836 | 02/15/13 | 219.19 | SHERWIN-WILLIAMS CO. | SUPPLIES - GARAGE |
| 15837 | 02/15/13 | 2,593.87 | SANTA CATALINA ISLE RESORT SV | FUEL DK LEASE/ UTILITIES |
| 15838 | 02/15/13 | 8,342.00 | SIRIA'S CLEANING SERVICE | CONTRACT SVCS - FEB 2013 |
| 15839 | 02/15/13 | 2,222.93 | SPECIALTY DOORS | SERVICE - FIRE |
| 15840 | 02/15/13 | 1,521.00 | SWRCB | PERMIT FEES - WWTP |
| 15841 | 02/15/13 | 525.00 | STONE, WANDA | CONTRACT SVCS - HARBOR |
| 15842 | 02/15/13 | 449.50 | SUN LIFE FINANCIAL | LIFE INSURANCE - FEB 2013 |
| 15843 | 02/15/13 | 24.00 | UNDERGROUND SERVICE ALERT | SERVICE - PLANNING |
| 15844 | 02/15/13 | 17.81 | UNITED PARCEL SERVICE | FREIGHT - HARBOR/GARAGE |
| 15845 | 02/15/13 | 9,520.00 | VEGA, EDMUNDO | CONTRACT SVCS - MARCH 2013 |
| 15846 | 02/15/13 | 508.70 | VERIZON WIRELESS | COMMUNICATIONS - ALL DEPTS |
| 15847 | 02/15/13 | 566.66 | WAYNE ELECTRIC | SUPPLIES - GARAGE |
| 15848 | 02/15/13 | 3,000.00 | WITTMAN ENTERPRISES | SERVICE - FINANCE |

608,497.06

WARRANT LIST

AVALON CITY COUNCIL
MEETING OF MARCH 5, 2013

| CHECK NUMBER | | AMOUNT | PAYEE | DESCRIPTION |
|--------------|----------|------------|-------------------------------|------------------------------------|
| 15849 | 03/01/13 | 21,866.17 | AVALON FUEL FACILITIES | FUEL - ALL DEPTS |
| 15850 | 03/01/13 | 282.28 | AT & T | COMMUNICATIONS - ALL DEPTS |
| 15851 | 03/01/13 | 354.30 | ALBERT, ARNOLD | REFUND - PLANNING FEES |
| 15852 | 03/01/13 | 65.49 | AT & T LONG DISTANCE | LONG DISTANCE - ADMIN |
| 15853 | 03/01/13 | 147,305.49 | CIMC | BAL DUE - SALES TAX |
| 15854 | 03/01/13 | 5,788.40 | CATALINA FREIGHT LINE | FREIGHT - ALL DEPTS |
| 15855 | 03/01/13 | 547.50 | COLATUONO & LEVIN, PC | LITIGATION FEES - PTAF CLAIM |
| 15856 | 03/01/13 | 400.00 | CATALINA ISLANDER | ADVERTISING - PLANNING |
| 15857 | 03/01/13 | 1,551.47 | CATALINA ISLAND PLUMBING | SERVICE - PIER RESTROOMS |
| 15858 | 03/01/13 | 394.28 | CATALINA BEVERAGE | SUPPLIES - ALL DEPTS |
| 15859 | 03/01/13 | 26,315.40 | CATALINA EXPRESS | SUBSIDY - 1ST HLF 2/13 TRVL - PLNG |
| 15860 | 03/01/13 | 131,203.33 | CHAMBER OF COMMERCE | BAL DUE - TOT |
| 15861 | 03/01/13 | 76.00 | CATALINA LAUNDRY | SERVICE - GARAGE |
| 15862 | 03/01/13 | 69,411.24 | CALPERS | MEDICAL - FEBRUARY 2013 |
| 15863 | 03/01/13 | 3,285.50 | CHEST'S HARDWARE | SUPPLIES - ALL DEPTS |
| 15864 | 03/01/13 | 223.08 | CATALINA TRANSFER | SUPPLIES - JMF |
| 15865 | 03/01/13 | 220.00 | CATALINA ISLAND JANITORIAL | CLEANING - TREMONT HALL |
| 15866 | 03/01/13 | 856.20 | CONNOLLY PACIFIC CO. | SERVICE - PUBLIC WORKS |
| 15867 | 03/01/13 | 325.00 | CATALINA STEAM CLEANING | CONTRACT SVCS - HARBOR |
| 15868 | 03/01/13 | 10,000.00 | WHITE NELSON DIEHL EVANS, LLP | AUDIT SVCS - FINANCE |
| 15869 | 03/01/13 | 268.42 | DUNCAN BOLT COMPANY | SUPPLIES - HARBOR |
| 15870 | 03/01/13 | 203.99 | DAILY SAW SERVICES | SUPPLIES - GARAGE |
| 15871 | 03/01/13 | 65.00 | EXECUTIVE FIRE PROTECTION | SERVICE - RECREATION |
| 15872 | 03/01/13 | 2,681.14 | EDISON | UTILITIES - ALL DEPTS |
| 15873 | 03/01/13 | 208.14 | ENNIS PAINT | SUPPLIES - PUBLIC WORKS |
| 15874 | 03/01/13 | 83,168.42 | ENVIRON STRATEGY CONSULTANTS | CONTRACT SVCS - DEC 2012 |
| 15875 | 03/01/13 | 748.57 | GRAINGER | SUPPLIES - GARAGE |
| 15876 | 03/01/13 | 2,000.00 | HELVETIC CONSULTING, INC. | CONTRACT SVCS - PLANNING |
| 15877 | 03/01/13 | 196.84 | JUDICIAL DATA SERVICES | PARKING ACTIVITY - JANUARY 2013 |
| 15878 | 03/01/13 | 2,773.80 | JORDAHL CONSTRUCTION, INC | SERVICE - PEBBLY BEACH ROAD |
| 15879 | 03/01/13 | 481.64 | INTERSTATE BATTERIES OF CA | SUPPLIES - GARAGE |
| 15880 | 03/01/13 | 122.15 | MATTHEWS INTERNATIONAL | MEM PLAQUE - CEMETERY |
| 15881 | 03/01/13 | 165.00 | MONTGOMERY, SCOTT | REIMB O/P COSTS |
| 15882 | 03/01/13 | 89.79 | MCMASTER-CARR | SUPPLIES - HARBOR |
| 15883 | 03/01/13 | 70,334.53 | CALPERS | MEDICAL - MARCH 2013 |
| 15884 | 03/01/13 | 4,444.00 | MYERS, STEVENS & TOOHEY | INSURANCE - RECREATION |
| 15885 | 03/01/13 | 265.05 | NAPA AUTO PARTS | SUPPLIES - GARAGE |
| 15886 | 03/01/13 | 3,000.00 | NORTHERN TRUST COMPANY | CLOSURE FEE - SEAGULL SANITATION |
| 15887 | 03/01/13 | 301.47 | QUILL CORP. | SUPPLIES - ALL DEPTS |
| 15888 | 03/01/13 | 116.72 | GRAINGER | SUPPLIES - HARBOR |
| 15889 | 03/01/13 | 922.84 | PHILLIPS STEEL COMPANY | SUPPLIES - GARAGE |
| 15890 | 03/01/13 | 265.79 | PONCE, MICHAEL | REIMB O/P COSTS |
| 15891 | 03/01/13 | 2,087.50 | PARKINS & ASSOCIATES | CONTRACT SVCS - RECREATION |
| 15892 | 03/01/13 | 361.68 | PORT SUPPLY | SUPPLIES - HARBOR |
| 15893 | 03/01/13 | 46,049.66 | PARSONS BRINCKERHOFF | CONTRACT SVCS - AIRPORT GRANT |
| 15894 | 03/01/13 | 4,511.30 | PEBBLY BEACH BUILDING SUPPLY | SUPPLIES - ALL DEPTS |
| 15895 | 03/01/13 | 69.78 | RICOH USA, INC | OFFICE SUPPLIES - PLANNING |
| 15896 | 03/01/13 | 9.17 | RICOH AMERICAS CORP. | OFFICE SUPPLIES - ADMIN |
| 15897 | 03/01/13 | 449.50 | SUN LIFE FINANCIAL | LIFE INSURANCE - MARCH 2013 |
| 15898 | 03/01/13 | 426.41 | SOUTH COAST A.Q.M.D. | PERMIT FEES - FIRE |
| 15899 | 03/01/13 | 100.00 | SERVITE HIGH SCHOOL | CLEANING FEE DEP. - RECREATION |
| 15900 | 03/01/13 | 768.60 | STEUTER ELECTRIC | SERVICE - PIER RESTROOMS |

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|-------|----------|------------|-----------------------------|-------------------------------|
| 15901 | 03/01/13 | 12.92 | SPRINT | LONG DISTANCE - ADMIN |
| 15902 | 03/01/13 | 9,424.06 | SIEMENS | BIOXIDE - WWTP |
| 15903 | 03/01/13 | 399.11 | SEA & SKI MARINE, INC. | SUPPLIES - GARAGE |
| 15904 | 03/01/13 | 4,814.12 | SIMPLOT PARTNERS | SUPPLIES - JMF |
| 15905 | 03/01/13 | 122,670.34 | SEAGULL SANITATION SYSTEMS | CONTRACT SVCS - FEBRUARY 2013 |
| 15906 | 03/01/13 | 1,930.00 | SUNGARD PUBLIC SECTOR, INC | SOFTWARE LEASE - FINANCE |
| 15907 | 03/01/13 | 1,638.00 | STATE BOARD OF EQUALIZATION | HAZ WASTE CHGS - FUEL DOCK |
| 15908 | 03/01/13 | 5,425.83 | SLOSSON & DRUM | REFUND - TAX ASSESS. |
| 15909 | 03/01/13 | 3,000.00 | LIVE STREAM | COUNCIL MEETING STREAMING |
| 15910 | 03/01/13 | 261.03 | US BANK | CREDIT CARD CHGS - ALL DEPTS |
| 15911 | 03/01/13 | 122.83 | UNITED PARCEL SERVICE | FREIGHT - ALL DEPTS |

797,826.27

RECORD OF CHECKS DRAWN IN FEBRUARY AND MARCH 2013 FOR CM OF 3/05/13

MONTH OF MARCH

| | | |
|----------------------------------|----------------|----------------|
| US BANK WARRANT #15777 - #15848 | \$608,497.06 | 2/15/2013 |
| US BANK WARRANT #15849 - #15911 | \$797,826.27 | 3/1/2013 |
| US BANK WARRANT # - # | \$0.00 | |
| EFT TO BOE - FUEL DOCK SALES TAX | \$2,535.00 | February 2013 |
| | | \$1,408,858.33 |
| PAYROLL DATED February 21, 2013 | \$179,567.59 | |
| PAYROLL DATED | | \$179,567.59 |
| TOTAL DISBURSEMENTS | \$1,588,425.92 | \$1,588,425.92 |

CERTIFICATE

IN ACCORDANCE WITH SECTION 32702 OF THE GOVERNMENT CODE, I CERTIFY THAT THE ABOVE DEMANDS ARE ACCURATE AND THAT FUNDS ARE AVAILABLE FOR PAYMENT.

I CERTIFY UNDER PENALTY OF PERJURY THAT THE FOREGOING IS TRUE AND CORRECT.

EXECUTED THIS 5TH DAY OF MARCH 2013

APPROVED AND AUDITED
THIS 5TH DAY OF MARCH 2013

AUDIT COMMITTEE - W.F. OLSEN

CITY MANAGER - STEVEN HOEFS

AUDIT COMMITTEE - RALPH MORROW

Betty Jo Garcia
FINANCE DIRECTOR - BETTY JO GARCIA