

**CITY OF AVALON CITY COUNCIL  
TUESDAY, NOVEMBER 17, 2015  
ACTIONS**

**CITY COUNCIL CALL TO ORDER** 6:03 p.m.

**ROLL CALL** - Mayor Anni Marshall, Mayor Pro Tem Oley Olsen, Councilmembers Cinde Cassidy, and Joe Sampson. Also present City Manager Ben Harvey, Chief Administrative Officer/City Clerk Denise Radde and City Attorney Scott Campbell and Deputy City Attorney Joseph Sanchez. Councilmember Richard Hernandez attended, but arrived late.

**PRESENTATION**

1. Proclamation honoring Dr. Monte Mellon and Dr. Tracy Norton for their service to the community were read into the record.
2. Update from Southern California Edison on Phase II Water Rationing was provided by Jeff Lawrence.

**CONSENT CALENDAR** There were 14 items on the Consent Calendar. Councilmember Sampson removed Item 12 for discussion. Motion to approve Items 1-11, 13 and 14 by Joe Sampson, seconded by Cinde Cassidy. (4 Ayes- Marshall, Olsen, Cassidy and Sampson, 1 Absent- Hernandez)

1. Actions

Approved actions from the November 3, 2015 regular City Council meeting.

2. Expenditures Submitted for Approval

- Warrants in the amount of \$968,960.83
- Electric Fund Transfers in the amount of \$61,690.91
- Two Payrolls in the amount of \$395,223.36

Approved total expenditure amount of \$1,425,875.00.

3. Ordinance Amending Titles 6 and 9 of the Avalon Municipal Code for Floodplain Management, Water Efficient Landscape Regulations, and General Standards of Development

Adopted Ordinance 1143-15 amending the following sections of the Municipal Code in:

- a. Section 6-9.509 Provisions for Flood Hazard Reduction (update of existing code).
- b. Section 6-9.901 Removal and Replacement of Channel Vegetation (addition of new section).
- c. Section 6-12.06 Landscape Water Use Standards (update of existing code).
- d. Section 9-7.404 Location of Other Structures and Projections into Yards (update of existing section).

4. Amendment to Municipal Code Section Regarding Modification, and Revocation of Variances, Conditional Use Permits, and Non-Conforming Use Permits

Adopted Ordinance 1144-15 amending the Avalon Municipal Code section regarding modification and revocation of variances, conditional use permits, and non-conforming use permits.

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5. Amendment of Avalon Municipal Code Section 4-4.1712 to Allow for Cost Recovery When a Wheel Lock is Utilized on an Abandoned Vehicle  
Adopted Ordinance 1145-15 amending the Avalon Municipal Code to allow for cost recovery when a wheel lock is utilized on an abandoned vehicle.
6. Resolution Approving the Application for the Annual Allocation of Transit Funds under Article 8 of the Transportation Development Act  
Adopted Resolution 15-47 approving the annual application for TDA Article 8 funds for the current Fiscal Year.
7. Procurement of Payroll, Benefit, and Human Resource Reporting Software  
Authorized the Finance Director to purchase and implement Sentric *Workforce HR Pro* software package to track and report payroll, employee benefits, and other human resource data.
8. Council Chambers Audio/Visual Project – Phase 2 and 3  
Phase 1 - mini-computers for each Council member and a large screen for the public to view presentations is 100% complete.  
Phase 2 - involves the replacement of the existing cameras used to broadcast the Council meetings on the internet and the local cable channel.  
Phase 3 - involves replacing the monitoring and control equipment in the A/V room as well as the reorganization of that space. It also includes replacing and updating the interface that communicates the video signal from City Hall to the cable company, where the Council meetings are broadcast.  
Approved Phases 2 & 3 of the Council Chambers A/V project, not to exceed \$44,183 as this is the most economical and efficient method of completing this project.
9. Implementation of In-house Email Server  
Approved the implementation of an in-house email server.
10. Fiscal Year 2015/16 First Quarter Treasurer's Report  
Adopted Resolution 15-48 accepting the Treasurer's Report for FY15-16 for the First Quarter ending September 30, 2015.
11. Extend the Services of Bluewater Design Group (BDG)  
Extended the Services of the engineer of record, Bluewater Design Group (BDG), for the remaining construction management and services required during the construction required for the "Avalon Harbor Fueling Facilities – Pier Replacement" (Project), for a not to exceed (NTE) cost of \$86,000.00, and authorize the City Manager or his designee to execute the amendment to the existing contract with BDG.
13. Harbor Service Work Van  
Authorized the Harbor Master to purchase one 2016 Ford Super Duty F-450 DRW, with CTEC CUV Body Installed, from National Auto Fleet Group for \$ 61,152.07.

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14. Emergency Purchase of Pebbly Beach Lift Station Pump  
A. Determined that an emergency existed and ratified the action taken by the Chief Administrative Officer and the Interim Public Works Director to undertake necessary repairs at the Pebbly Beach Sewage Lift Station.  
B. Authorized the expenditures for these repairs to be funded by Sewer Infrastructure Fund 108-25-6552 in the amount of not to exceed \$28,500.00  
C. Adopted Resolution 15-49 authorizing the necessary repairs.

Pulled Item:

12. Avalon Skate Park Update  
Councilmember Sampson voiced his displeasure with the skate park condition. Comments were received from the audience. Staff was directed to come back with a detailed plan for repairs and the cost associated with it at the January 19, 2016 meeting. Additionally, Staff was directed to immediately start removing trash and construction materials from the area, and make a 10 foot clearance around the fence area. Council authorized the amount of \$2,000, plus the City Manager's spending authority of an additional \$5,000 for immediate repairs.

**PUBLIC HEARING**

15. Resolution Approving Applications for Grant Funds from the Los Angeles County Regional Park and Open Space District and Adoption of the City of Avalon's Youth Employment Plan  
Adopted Resolution 15-50 to approve submittal of grant applications for parks enhancement projects for funding from the Los Angeles County Regional Park and Open Space District and adopted the City of Avalon's Youth Employment Plan as it relates to grant funds. Motion by Oley Olsen, seconded by Cinde Cassidy. (All Ayes)

**GENERAL BUSINESS**

16. Discussion Regarding Recreation versus Community Services Department  
This item was held over at the request of Councilmember Cassidy.
17. Contract for Professional Services for Temporary Planning Department Oversight  
Reviewed and approved the revised approach for temporary Planning Department oversight, and authorized the City Manager to enter into an agreement with Michael Baker International (MBI) for a the next two months, for a not to exceed amount of \$26,000.00. Motion by Cinde Cassidy, seconded by Oley Olsen, (4 Ayes - Marshall, Olsen, Cassidy and Sampson, 1 No- Hernandez)

**CLOSED SESSION 8:15 – 11:15 p.m.**

Following the appropriate announcement of the Closed Session items the City Council went into Closed Session to discuss the following:

1. PUBLIC EMPLOYEE PERFORMANCE EVALUATION  
Title: City Manager

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2. PUBLIC EMPLOYEE DISCIPLINE/DISMISSAL/RELEASE

Following Closed Session the City Attorney reported that by a 3-2 vote, the City Council terminated the City Manager's contract effective immediately. (3 Ayes – Marshall, Hernandez and Sampson, 2 Noes – Olsen and Cassidy)

**ADJOURN**

Mayor Marshall adjourned the City Council meeting at 11:15 p.m.

I, Denise Radde, City Clerk of the City of Avalon, do hereby certify that the DVD videotape of the City Council Meeting on November 17, 2015 is the official record of that Council Meeting and is on file and maintained in City Hall.



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Denise A. Radde, City Clerk / Chief Administrative Officer