

**SPECIAL AVALON CITY COUNCIL MEETING
THURSDAY, OCTOBER 15, 2015 – 12:00 P.M.
CITY COUNCIL CHAMBERS
410 AVALON CANYON ROAD, AVALON
A G E N D A**

In compliance with the Americans with Disability Act, if you need special assistance to participate in this meeting, please contact Denise Radde, City Clerk (310) 510-0220. Notification 48 hours prior to the meeting will enable the City to make reasonable arrangements to ensure accessibility to this meeting. (28 CFR 35. 102-35.104 ADA Title II). All public records relating to an agenda item on this agenda are available for the public inspection at the time the records are distributed to all, or a majority of all, members of the City Council. Such records shall be available at City Hall located at 410 Avalon Canyon Rd.

CALL TO ORDER / ROLL CALL

ANNOUNCEMENTS / WRITTEN COMMUNICATIONS

ORAL COMMUNICATION

Members of the public may address the City Council at this time. No action will be taken on non-agenda items at this meeting. Speakers should limit comments to three (3) minutes each.

CONSENT CALENDAR- None

GENERAL BUSINESS

1. Award bid for the "Avalon Harbor Fueling Facility – Pier Replacement" (Project).

ADJOURN

NOTICE OF POSTING

I, Denise Radde, declare that the Special City Council Agenda for Thursday, October 15, 2015, was posted on Tuesday, October 13, 2015, on the City's website www.cityofavalon.com, and at City Hall, 410 Avalon Canyon Road. Copies of the agenda and staff report are available at City Hall.



Denise A. Radde, City Clerk / Chief Administrative Officer

CITY OF AVALON CITY COUNCIL

MEETING DATE: October 15, 2015

AGENDA ITEM: 1

ORIGINATING DEP: Capital Improvements

CITY MANAGER: BH

PREPARED BY: Dennis Jaich – Interim Director of Public Works

SUBJECT: Authorization to Award “Avalon Harbor Fueling Facility – Replacement Project”

RECOMMENDED ACTION(S):

That the City Council authorize the award of a contract to the lowest responsive & responsible bidder for the “Avalon Harbor Fueling Facility – Pier Replacement” (Project).

That the City Council appropriate funding and/or authorize additional expenditures in the amount of 15% of the total contract price as a contingency for unforeseen and additional costs on the Project.

That the City Council authorize the City Manager or his designee to approve change orders on the Project up to the contingency amount.

REPORT SUMMARY:

For many years, the City has been planning, designing, and re-designing our Fuel Dock & Casino Café structure for a complete removal and replacement. As is commonly known, this structure is in critical need of repair as a majority of the existing piers are deteriorated and not connected to either the sea wall or to the bottom of the ocean floor. In this current condition the structure must be remediated if it is to remain open to the public.

The timing of this project is critical at this juncture. Due to the expiring matching grants that the City has received from the Department of Boating and Waterways (now Parks & Rec), construction has to begin as soon as possible because the grant will be expiring on March 16, 2016. Our construction schedule at this time will be a fast-tracked process and efforts will be made to expedite all facets of the construction activities involved.

Due to the fast-tracked element of this project, it is necessary to request the City Council's consideration in approving award as soon as possible, in this special meeting. At the time of this report, the bids have not yet been opened and so the amount of the lowest responsive bid is not yet available. At the Special Meeting, staff will be prepared to provide more information related to the bids and recommend an award.

If the City Council elects to award a bid, staff requests that the City Council appropriate contingency funds to cover any potential cost increases that may occur during the course of the Project, and to authorize the City Manager, or his designee, to approve change orders up to this amount. It is common on construction projects to have change orders for unforeseen or extra work that arises during the course of construction. By authorizing staff to approve change orders up to a budgeted amount, the Project will be able to proceed more quickly and potentially avoid unforeseen delays. Staff recommends that the contingency amount be equal to 15% of the total contract price (i.e., the amount of the low bid).

GOAL ALIGNMENT:

City Infrastructure

FISCAL IMPACTS:

In Fiscal Year 15-16 there is \$1,000,000 allocated for this project out of the Harbor Fund. The matching grant is 50% from the Department of Parks & Recreation which also includes \$160,000 grant for the new restrooms. However, as noted above, at the time of publication of this staff report, staff does not know the amount of the lowest responsive, responsible bid. At the Special Meeting, staff will have sufficient information to determine whether the previously allocated amount will be sufficient to cover the award of the contract and the contingency amount or whether additional allocations will be necessary.

CONSEQUENCES OF NOT FOLLOWING RECOMMENDED ACTION:

The complete Fuel Dock Structure and facility will need to be closed in the near future, and the existing grant as mentioned above will expire.

FOLLOW UP ACTION:

None at this time. Upon completion, the Project will be presented to the City Council for final acceptance.

ADVERTISING, NOTICE AND PUBLIC CONTACT: Pursuant to the Brown Act.

ATTACHMENTS:

Note: All bidders' written proposals shall be presented during the special meeting for review.