

**SPECIAL AVALON CITY COUNCIL MEETING
STUDY SESSION - PUBLIC HEARING
WEDNESDAY, JUNE 3, 2015 - 9:00-11:00 A.M.
CITY COUNCIL CHAMBERS
410 AVALON CANYON ROAD, AVALON
A G E N D A**

In compliance with the Americans with Disability Act, if you need special assistance to participate in this meeting, please contact Denise Radde, City Clerk (310) 510-0220. Notification 48 hours prior to the meeting will enable the City to make reasonable arrangements to ensure accessibility to this meeting. (28 CFR 35. 102-35.104 ADA Title II). All public records relating to an agenda item on this agenda are available for the public inspection at the time the records are distributed to all, or a majority of all, members of the City Council. Such records shall be available at City Hall located at 410 Avalon Canyon Rd.

CALL TO ORDER / PLEDGE OF ALLEGIANCE / INVOCATION / ROLL CALL

ANNOUNCEMENTS / WRITTEN COMMUNICATIONS

ORAL COMMUNICATION

Members of the public may address the City Council at this time. No action will be taken on non-agenda items at this meeting. Speakers should limit comments to three (3) minutes each.

CONSENT CALENDAR- None

GENERAL BUSINESS- Study Session – Public Hearing

Fee Schedule

This is a study session to consider new fees and increase other fees and charges for services. A draft fee schedule is available at City Hall for viewing.

ADJOURN

NOTICE OF POSTING

I, Denise Radde, declare that the Special City Council Agenda for Wednesday, June 3, 2015 was posted on Monday, June 1, 2015, on the City's website www.cityofavalon.com, and at City Hall, 410 Avalon Canyon Road. Copies of agendas and staff reports are available at City Hall.



Denise A. Radde, City Clerk / Chief Administrative Officer



City of Avalon
Finance Department

MEMORANDUM

TO: Mayor and City Councilmembers
FROM: Chris Woidzik Interim CFO, Gina Schuchard, Project Manager
DATE: 5/29/2015

RE: FY 15-16 Proposed Miscellaneous Fee Schedule

The attached Proposed Miscellaneous Fee Schedule will be brought to City Council in a Budget Study Session on Wednesday, June 3, 2015 for review. The Miscellaneous Fee Schedule has the proposed new or modified fees highlighted in yellow for easy identification.

The City's Miscellaneous Fee Schedule includes the fees the City can charge for providing certain services to the community. These fees are associated with services or programs provided by the recreation, planning and building, cemetery, finance, public works and the fire department that confer a benefit, grant a privilege, perform regulatory duties, enforce laws or are a condition of development.

Each year the Miscellaneous Fee Schedule is reviewed to recover related costs, establish new fees, modify current fees and eliminate unnecessary fees. Additionally, each year the fees are potentially increased by the cost of providing the fee related services. Annually, personnel and overhead related costs, such as retirement, health care, Workers' Compensation, as well as the CPI index are reviewed and a composite rate is determined to recover the cost of providing service. The recommended rate for FY 15-16 is 2.50%.

The Miscellaneous Fee Schedule includes the cost of service rate increase as well as new or modified fees proposed by staff. The Proposed Miscellaneous Fee Schedule includes the following modifications or additions:

1. ADMIN Vehicle Residential Permit Late Fee p. 1 (Administration)
 - The Residential Permit Late fee is being administratively added to the Fee Schedule. It has been in use for a period of time and not included.
 - The fee is \$25.

2. MODIFIED Cemetery p. 2 (Administration)
 - Several Cemetery Fees were reviewed for consistency with the cost of providing services and it was determined that several would not be increasing:
 - i. Single Burial –Ground Vase will remain at \$15
 - ii. Installation of Plaque for Cremated Remains in Niche Wall will remain at \$66.
 - iii. Installation of Plaque for Memorial for Cremated (Scattered) Remains will remain at \$66.
 - The Small Niche Vase, currently at \$127 is below market at this time based on recent purchases. It is proposed to increase the fee to \$150 or an 18% increase.

3. MODIFIED Valuation Table p.9 (Planning)
 - The Valuation Table will be removed from the Fee Schedule. Currently, the building fees are based on the valuation of the project. It has been determined that the Table does not represent the values in Avalon and will result in the loss of revenue. The guideline was intended to be of the minimum value the City would accept. In most cases, the applicant will provide a higher valuation.

4. NEW: Archeological Monitoring Deposit : pg. 15 (Planning on behalf of Public Works)
 - Staff is proposing an Archeological Monitoring Deposit that will support a Monitor to observe excavations within Archeological Sensitive Areas (ASA's).
 - The ASA's will be determined by a map, completed by our GIS Consultant GDMS using the General Plan as a source document.
 - When an applicant requests an excavation permit, the ASA map will determine if the work requires monitoring.
 - If the project is outside the ASA, the normal excavation permit/fee will apply.
 - Each recipient will be given the Native American Commission's (NAC) guidelines for handling discovery of artifacts and remains.
 - The City will add one additional requirement above and beyond what the NAC guidelines require which will be to also notify Public Works that artifacts or remains have been discovered. Public Works will then initiate the appropriate protocols under our contract with our Archeological Monitoring Consultant, JMA .
 - The deposit will be \$3,500 for a one time project within the ASA. This deposit was determined by reviewing the most recent excavations using a Monitor.
 - The deposit for companies that anticipate more than 10 excavations a year will be \$7,000.
 - An Excavation Permit will be required. The deposit will not be used to pay the excavation permit fee.

5. MODIFIED Recreation pg. 15 (Recreation)

- Recreation has reviewed the cost of insurance, equipment and accessories and determined the rate should be increased for the following sports:
 - i. T-Ball : \$20 to \$25- a 25% increase
 - ii. Basketball-Youth: \$25 to \$30 – a 30% increase
 - iii. Flag Football: \$30 to \$33- a 10% increase
 - iv. Youth Soccer: \$25 to \$35- a 40% increase
- Full cost recovery (including cost of field maintenance or staff time) is not included in this fee structure.

6. NEW Sewer Cleaning and Inspections pg. 17 (Public Works)

- The Public Works Department is recommending a new program to assist HOA's in diagnosing the status of sewer lines.
- The fees include hourly minimums, type of service and hourly rates.
- Public Works will use the fees to determine the scope of work for sewer cleaning and inspections.
- The rates were determined by using industry standards such as California State Transportation Agency (Caltrans) Labor Surcharge and Equipment Rental Rates April 1st, 2015 – March 31, 2016.
- Labor charges are calculated to include required overhead.

Hourly Min	Description	Unit	Rate
4Hr Min	Maintenance- Operator	Hourly	73.00
4Hr Min	Maintenance -Video Tech	Hourly	73.00
4Hr Min	Maintenance- Helper	Hourly	61.00
4Hr Min	Vactor Truck	Hourly	110.00
4Hr Min	Video Pipe Camera	Hourly	29.00
4Hr Min	City Pick Up Truck	Hourly	26.95
2 Hr Min	Towable Pressure Washer; Jetter	Hourly	25.75
1 Hr Min	Administration Review	Hourly	90.00

Please contact us if you have any questions or concerns regarding the fees.

EXHIBIT "A"
CITY OF AVALON
MISCELLANEOUS FEE SCHEDULE FY 2015-16

RESOLUTION # MISCELLANEOUS FEE OR SERVICE	UNIT	FY14-15 CURRENT RATE	NEW OR ADJUSTED/DELETED RATES
SECTION I - ADMINISTRATION			
Rental of City Hall			
City Council Chambers/Conference Room	Per day	150	154
Cleaning & Key Deposit		200	205
Government and Civic Groups	Per day	Free with Approval	Free with Approval
Bicycle License/Replacement		13	13
Transportation Permit	each	212	217
Encroachment Permit	each	212	217
Newspaper Rack Permit	each	212	217
Appeal to Hearing Officer	each	212	217
Appeal to City Council	each	355	364
Vehicle and Boat Rental	each	212	217
Vehicle Permits			
Residential Autoette		30	30
Residential Vehicle		30	30
Residential Permit Late Fee		25	25
Commercial Autoette App. (Hearing)			
App. Hearing		49	51
Autoette Renewal		30	30
Commercial Vehicle App.(Hearing)			
App. Hearing		49	51
Vehicle Renewal		30	30
Non Emergent Public Service Permit		30	30
Oversized Autoette App.(Hearing)			
App. Hearing		49	51
Autoette Renewal		30	30
Oversized Vehicle App.(Hearing)			
App. Hearing		49	51
Vehicle Renewal		30	30
On Service Call Placard (Annual Permit)		18	18
Interior Vehicle		30	30
Duplicate Hearing Notice		68	70
Hearing Officer Appeal		213	218
City Council Appeal		356	365
Daily Temporary Permit		27	28
Monthly Temporary Permit		284	291

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CITY OF AVALON
MISCELLANEOUS FEE SCHEDULE FY 2015-16

RESOLUTION # MISCELLANEOUS FEE OR SERVICE	UNIT	FY14-15 CURRENT RATE	NEW OR ADJUSTED/DELETED RATES
SECTION II - CEMETARY			
Single Ground Burial:			
Plot	each	987	1,012
Maintenance	each	180	184
Open/Close Grave	each	719	737
Vault	each	792	812
Ground Memorial	each	Cost	Cost
Ground Memorial Processing Fee	each	10% of Cost	10% of Cost
Marker Placement	each	164	168
Ground Vase	each	15	15
	Prelim. Total	2,842	2,913
Double Gound Burial:			
Plot-Double Deep	each	1,433	1,469
Maintenance	each	362	371
Open/Close Grave	each	719	737
Vault	each	792	812
Ground Memorial	each	Cost	Cost
Ground Memorial Processing Fee	each	10% of Cost	10% of Cost
Name Scrolls for Ground Memorial	each	Cost	Cost
Name Scrolls for Ground Memorial Processing Fee	each	10% of Cost	10% of Cost
Date Scroll for Ground Memorial	each	Cost	Cost
Date Scroll for Ground Memorial Processing Fee	each	10% of Cost	10% of Cost
Marker Placement	each	164	168
	Prelim.Total	3,470	3,556
Burial of Cremated Remains:			
1/2 Plot	each	494	506
Maintenance-LIFETIME	each	94	96
Open/Close Grave	each	221	227
Ground Memorial	each	Cost	Cost
Ground Memorial Processing Fee	each	10% of Cost	10% of Cost
Marker Placement	each	164	168
	Prelim. Total	973	998
Cremated Remains in Niche Wall:			
Niche		540	553
Placement of Remains in Niche		69	70
Small Niche Vase		127	150
Single Niche Plaque		Cost	Cost
Single Niche Plaque Processing Fee		10% of Cost	10% of Cost
Double Niche Plaque		Cost	Cost
Double Niche Plaque Processing Fee		10% of Cost	10% of Cost
Installation of Plaque		66	66
Scroll for companion plaque		Cost	Cost
Scroll for Companion Plaque Processing Fee		10% of Cost	10% of Cost
Memorial for Cremated (Scattered) Remains			
Memorial Wall Reservation		178	182
Memorial Wall Plaque		Cost	Cost
Memorial Wall Plaque Processing Fee		10% of Cost	10% of Cost
Installation of Plaque		66	66

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RESOLUTION # MISCELLANEOUS FEE OR SERVICE	UNIT	FY14-15 CURRENT RATE	NEW OR ADJUSTED/DELETED RATES
Small Burial Vault		152	156
SECTION III- CITY CLERK			
Film Location Permit		33	34
Ten or fewer employees		212	217
More than ten employees		283	290
Passports*		25	25
*rate set by Federal government			
SECTION IV- FINANCE			
Business License Program Collection Fee			
TOTAL Business License Collection Fee		37	37
(Bus. Lic. Collection Fee is set by resolution. Sec. 3-1.112 of the Municipal Code and is the fee for processing the Business License Tax)			
Business License Collection Fee		36	36
Per SB1186 \$1 for Division of State Architect (DSA) for Certified Access Specialist		1	1
Effective January 1, 2013			
(Business License Tax is on pg 3.109 Sec. 3-1.202 of the Municipal Code and can only be changed by an ordinance)			
Returned Check			
Returned Check		25	25
Each Returned Check after first offense		35	35
Commuter Card Replacement		11	11
Dog License:			
Neutered		27	28
Unneutered		55	56
Duplicate Tag		1	1
Late Fee		27	28
Background Check			
Psychic		428	438

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MISCELLANEOUS FEE SCHEDULE FY 2015-16

RESOLUTION # MISCELLANEOUS FEE OR SERVICE	UNIT	FY14-15 CURRENT RATE	NEW OR ADJUSTED/DELETED RATES
SECTION V- FIRE			
Ambulance Service (ALS)*		1,444.75	1,561.00
Ambulance Service (BLS)*		1,033.50	1,012.75
Oxygen Service*		65.75	26.50
*LA County Emergency Medical Services Agency Rate Schedule is updated annually in January 1st AND July 1st. Subject to change.			
Copy of Report Fire/Ambulance		37	38
False Alarm:			
1st		None	None
2nd		35	36
3rd		140	143
Weed Abatement			
Weed Abatement		Cost	Cost
Weed Abatement Overhead Fee		20% of Cost	20% of Cost
Plan Check			
Hoods		483	495
Sprinkler		483	495
Alarm		483	495
Fire		240	246
Occupancy Calculation		122	125
Hydrant Flow Check		112	115
Automatic Dialer Alarm System			
Signup		178	182
Renewal		257	263
Hazardous Material Clean Up			
Hazardous Material Clean Up		Cost	Cost
Hazardous Material Clean Up Processing Fee		20% of Cost	20% of Cost
Hazardous Inspections		122	125
Low		122	125
Ordinary		122	125
High		240	246
Special		240	246
Reinspection		240	246

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RESOLUTION # MISCELLANEOUS FEE OR SERVICE	UNIT	FY14-15 CURRENT RATE	NEW OR ADJUSTED/DELETED RATES
SECTION VI- HARBOR			
Hoist		22	22
Harbor Spills		Cost	Cost
Harbor Spills Processing Fee		20% of Cost	20% of Cost
Harbor Discharge Appeal		355	364
Waterside Application Fee		212	217
Waterside Application Fee DEPOSIT			
1ST PAYMENT DUE 4/1 IS \$500			
2ND PAYMENT DUE 8/1 IS \$500			
Haul Out Fee		57	59
Storage Fee - Per Week	Per week	24	25
HARBOR-MOORING RATES			
Mooring Service Charge-Daily Use			
Dinghy Dock		no fee	no fee
30' and under		30	31
31' to 39'		34	35
40' to 49'		41	42
50' to 59'		51	52
60' to 69'		66	68
70' to 79'		81	83
80' to 89'		92	94
90' to 99'		109	112
100' or more		123	126
Special winter rates		Pay 2 get 5 free	Pay 2 get 5 free
Special spring/fall rates		Pay any 4 Consecutive Get 3 Consecutive Free	Pay any 4 Consecutive Get 3 Consecutive Free
Two Hour Rate		17	18
Towing Fee		69	71
Annual Lease Fees			
30'		1,217	1,247
40' & 45'		1,626	1,667
50'		2,438	2,499
60' and above		2,926	2,999
Annual Mooring Permit (cost/ft/month)		0.82	0.84
Plus maintenance, chain and taxes			
Water Dock Coin Operation for Fresh Water		Cost	Cost
HARBOR USE FEES- WHARFAGE			
Harbor Businesses		7% gross receipts	7% gross receipts
Fishing Tournament, Per Boat (Charitable Exemption)		4% gross receipts	4% gross receipts
Cross Channel Carriers	Per Passenger	2.50	2.50
Cruise Ships (80% of manifest passengers)	Per Passenger	2.50	2.50

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RESOLUTION # MISCELLANEOUS FEE OR SERVICE	UNIT	FY14-15 CURRENT RATE	NEW OR ADJUSTED/DELETED RATES
SECTION VII- LAW ENFORCEMENT			
Animal Control		22	22
Animal Round Up		36	36
Animal Boarding		36	36
Vehicle Impound		149	153
Outdoor Restaurant Review		212	217
Bicycles-Daily Storage		2	2
Fines:			
Fix It Ticket		22	22
Obedience to Traffic Device		42	43
Parking on Private Property		42	43
Curb Marking		42	43
Loading Zone		42	43
Commercial Overnight Parking		71	73
Fire Lane		71	73
Fire Hydrant		71	73
18" from Curb		42	43
Disabled Parking		361	371

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RESOLUTION # MISCELLANEOUS FEE OR SERVICE	UNIT	FY14-15 CURRENT RATE	NEW OR ADJUSTED/DELETED RATES
SECTION VIII- PLANNING (See page 9 for add'l detail)			
Public Noticing		212	217
Tentative Parcel Map		1,420	1,456
Tentative Tract Map		1,420	1,456
Final Tract Map			
Final Tract Map Deposit		3,556	3,645
Final Tract Map Processing Fee (Staff Coordination)		20% OF ALL COSTS BELOW	20% OF ALL COSTS BELOW
Engineer Review		COST	COST
Final Parcel Map			
Final Parcel Map Deposit		3,556	3,645
Final Parcel Map Processing Fee (Staff Coordination)		20% OF ALL COSTS BELOW	20% OF ALL COSTS BELOW
Engineer Review		COST	COST
Lot Line Adjustment		618	633
Conditional Use Permit (CUP)			
Condo Conversion		2,130	2,183
Bonus Density		2,130	2,183
All Others		1,420	1,456
Home Occupancy Review		143	147
Variance			
Less than 25%		470	482
Greater than 25%		941	965
Local Coastal Permit (LCP)		899	922
Zone			
Zone Change		3,549	3,638
Zone Change+ Local Coastal Permit (LCP)		7,100	7,277
Zoning Confirmation letter		222	228
Sign			
Sign Permit		222	228
Sign Variance		355	364
General Plan Amendment		1,776	1,820
Fees for Additional Processing Needed:			
General Plan Deposit		10,159	10,413
General Plan Processing Fee (Staff Coordination)		20% OF ALL COSTS BELOW	20% OF ALL COSTS BELOW
Consultant Preparation		COST	COST
City Attorney Review		COST	COST
Appeal to Planning Commission			
Appeal to Planning Commission Fee		710	728

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MISCELLANEOUS FEE SCHEDULE FY 2015-16

RESOLUTION # MISCELLANEOUS FEE OR SERVICE	UNIT	FY14-15 CURRENT RATE	NEW OR ADJUSTED/DELETED RATES
Development Agreement			
Development Agreement Deposit		10,159	10,413
Development Agreement Processing Fee (Staff Coordination)		20% OF ALL COSTS BELOW	20% OF ALL COSTS BELOW
Attorney Review		COST	COST
CEQA			
Categorical Exemption		397	407
Mitigation Negative Declaration		710	727
Mitigation Neg.Dec. Deposit		2,540	2,603
Mitigation Negative Declaration Processing Fee (Staff Coordination)		20% OF ALL COSTS BELOW	20% OF ALL COSTS BELOW
Consultant Preparation		COST	COST
Attorney Review		COST	COST
Attorney Preparing/Filing		COST	COST
Mitigation Monitoring		HOURLY COST	HOURLY COST
EIR			
EIR Deposit		10,159	10,413
EIR Processing Fee (Staff Coordination)		20% OF ALL COSTS BELOW	20% OF ALL COSTS BELOW
Consultant		COST	COST
Attorney Review		COST	COST
Attorney Preparing/Filing		COST	COST
Extension-6 Month		143	147
Compliance Certificate		327	335
Administrative Permit		351	359
Preliminary Review Fee		232	237
Site Plan <25% of building		941	965
Site Plan > 25%		1,882	1,929
Building Permits			
Issuance Fee		29	30
Valuation \$0 to \$700		46	47
Valuation \$700 to \$25,000		69	71
for each additional \$1,000 or fraction above \$1,000		18	18
Valuation \$25,001 to \$50,000		500	512
for each additional \$1,000 or fraction above \$25,000		14	14
Valuation \$50,001 to \$100,000		849	870
for each additional \$1,000 or fraction above \$50,000		10	11
Valuation \$100,001 to \$250,000		1,366	1,400
for each additional \$1,000 or fraction above \$100,000		7	7
Valuation \$250,001 to \$500,000		2,096	2,148
for each additional \$1,000 or fraction above \$250,000		6	7
Valuation \$500,001 and over		3,185	3,265
for each additional \$1,000 or fraction above \$500,000		6	6
Green Building Code/Plan Check Fees			
New Residential		103	103
Remodel/Residential		51	51
New/Remodel Commercial less than 10,000 sq. ft.		103	103
New/Remodel Commercial more than 10,000 sq. ft.		206	206
<i>*Requires Commissioning Report</i>			
Instrumentation Program Surcharge			
Residential		10%	10%
Other		20%	20%
Minimum		5%	5%
Energy Conservation Surcharge		10%	10%
Disabled Access Surcharge		5%	5%

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MISCELLANEOUS FEE SCHEDULE FY 2015-16

RESOLUTION # MISCELLANEOUS FEE OR SERVICE	UNIT	FY14-15 CURRENT RATE	NEW OR ADJUSTED/DELETED RATES
Combined Bldg/Plumbing/Electrical/Mechanical (incl. Pools)		1.5 X Building Permit Fee	1.5 X Building Permit Fee
Plan Check			
Plan Check		1.5 X Building Permit Fee	1.5 X Building Permit Fee
Minimum		87	89
Standard Plans		160	164
Duplicate plan (percentage of plan check fee)		70%	70%
Extension Fee (percentage of plan check fee)		25%	25%
VALUATION TABLE		PER SQ FT*	REMOVE
BASIS FOR BUILDING & PLAN CHECK FEES			
New SFR/Duplex/Single Story		203	REMOVE
New SFR/Duplex/Two or Three Story		218	REMOVE
Residential Remodel/Major Includes structural changes		152	REMOVE
Residential Remodel/Major Does not include structural changes		102	REMOVE
Apartment Building More than 3 units		188	REMOVE
Hotel/Motel		213	REMOVE
Office Building One or two story		157	REMOVE
Office Building Three or more stories		229	REMOVE
Restaurant		249	REMOVE
Retail		142	REMOVE
Warehouse		127	REMOVE
Tenant Improvement/Restaurant		76	REMOVE
Tenant Improvement/Retail		61	REMOVE
Tenant Improvement/Office		56	REMOVE
* Applicant may provide contract bid as proof of alternate valuation for project.			
Grading Permit Fees			
Issuance Fee		29	30
1--50 cubic yards		172	176
51--1,000 cubic yards		255	262
for each additional 100 cu.yds. or fraction above 100		34	34
1,001--10,000 cubic yards		1,018	1,044
for each additional 100 cu.yds. or fraction above 1,000		72	74
10,001--100,000 cubic yards		167	172
for each additional 100 cu.yds. or fraction above 10,000		46	47
101,000 or more		5,838	5,984
for each additional 100 cu.yds. or fraction above 100,000		115	118
Grading Plan Check Fees			
1--1,000 cubic yards		304	311
for each additional 100 cu.yds. or fraction above 100		104	106
1,001--10,000 cubic yards		1,321	1,354
for each additional 100 cu.yds. or fraction above 1,000		86	88
10,001--100,000 cubic yards		2,007	2,057
for each additional 100 cu.yds. or fraction above 10,000		51	52
101,000--500,000		6,572	6,737
for each additional 100 cu.yds. or fraction above 100,000		140	143
501,000 or more		12,165	12,469
for each additional 100 cu.yds. or fraction above 500,000		127	130

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MISCELLANEOUS FEE SCHEDULE FY 2015-16

RESOLUTION # MISCELLANEOUS FEE OR SERVICE	UNIT	FY14-15 CURRENT RATE	NEW OR ADJUSTED/DELETED RATES
Landscape Permit Fees			
2,500--7,500 square feet		201	206
7,501--15,000 square feet		301	309
15,000--30,000 square feet		602	618
30,001 square feet to 1 acre		736	755
Landscape Plan Check Fee			
2,500--7,500 square feet		502	515
7,501--15,000 square feet		602	618
15,000--30,000 square feet		703	721
30,001 square feet to 1 acre		803	823
Additional Fees			
Work Commencing before Permit Issuance			
Per CBC 109.4		2x Permit Fee	2x Permit Fee
Issuance for items below		29	30
Miscellaneous site inspection		447	458
Occupancy Inspection (Change of Use)			
Residential		232	238
Other			
less than 5,000 square feet		571	586
5,001--10,000 square feet		688	705
10,001--100,000 square feet		1,143	1,172
above 100,001 square feet		1,733	1,776
Substandard Notice Correction Inspection		403	414
Demolition Inspection		173	178
Demolition Inspection-Asbestos/Lead		260	266
Group A, Division 4 Structures		232	238
Amusement Park inspections			
First structure		173	178
Each additional structure		28	29
Building relocation			
up to 2,500 square feet		462	473
2,501 square feet and above		924	947
Trailer Coach Inspections		171	176
Inspection Outside Business Hours, per hour		104	107
Other inspection, per hour		104	107
Barriers for Pools		98	100
Permit Copy		3	3
Public Record Research (per hour)		32	33
Concept Review Approval		138	141
Geotechnical Site Review			
Engineering geology report		447	458
Geotechnical engineering report		447	458
Combination Report		625	641
Review to determine need for report		447	458
Coastal engineering reports		411	421
Parking occupant load calculation		116	119
Reproduction of microfilmed plans		36	37
Assignment of house numbers		56	58
Hourly Rate to review changes		116	119
Hourly Rate to review additional changes		116	119

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MISCELLANEOUS FEE SCHEDULE FY 2015-16

RESOLUTION # MISCELLANEOUS FEE OR SERVICE	UNIT	FY14-15 CURRENT RATE	NEW OR ADJUSTED/DELETED RATES
Certificate of Occupancy			
Certificate of Occupancy Issuance		107	110
Temporary Certificate of Occupancy (TCO) (90 Days)		161	165
Temporary Certificate of Occupancy Extension (30 days)		107	110
Processing 45-day notice		468	480
Processing Notice of Violation		775	794
Notice of Compliance (aka Recission of Notice of Violation)		320	328
Noncompliance Fee		215	220
Plumbing Permit			
For Issuing Each Permit		30	31
In Addition			
For each fixtures on one trap		18	18
For each dishwasher		18	18
For each drainage or sewer backwater valve		51	52
For each swimming pool drainage trap and receptor		18	18
For each gas piping system			
Low pressure system			
5 outlets or less		18	18
each outlet over 5		5	5
Medium or high pressure system		64	66
each system		73	75
each additional outlet		5	5
For each private gas meter		18	18
For each private gas pressure regulator		18	18
For each water heater and vent		18	18
For alteration of drainage/vent piping, each fixture		18	18
For each water pressure regulator		18	18
For other potable water			
1-1/2 inch and smaller		18	18
2 inches to 3 inches		55	56
over 3 inches		118	121
For replacing water piping, each fixture/device		7	8
For sprinkling system, each backflow preventor		18	18
For each backflow preventor (unprotected water supplies)		18	18
For each trap primer		18	18
For each solar heating system		59	60
Investigation fee for work without permit		-	-
R-3 occupancies		182	187
All other occupancies		365	374
Noncompliance Fee			
R-3 occupancies		110	112
All other occupancies		219	225
Board of Appeals fee		465	477
Alternate material fee		237	243
Additional hourly rate	Per hour	118	121

EXHIBIT "A"
CITY OF AVALON
MISCELLANEOUS FEE SCHEDULE FY 2015-16

RESOLUTION # MISCELLANEOUS FEE OR SERVICE	UNIT	FY14-15 CURRENT RATE	NEW OR ADJUSTED/DELETED RATES
Electrical Permit			
Issuance Fee		29	30
New Residential building Surcharge			
multifamily, per square foot		0.08	0.08
single or two family, per square foot		0.09	0.09
For 15 or 20 ampere receptacles			
First 10 branch circuits		19	19
Each additional branch circuit from 11 to 40		15	16
Each additional branch circuit over 40		29	30
Receptacle, Switch, Lighting			
First 20, each		2	2
Additional outlets, each		1	2
Lighting Fixtures			
First 20, each		2	2
Additional fixtures, each		1	2
Pole or platform mounted, each		3	3
Theatrical lighting, each		3	3
Power apparatus			
Rating over three to 10		21	22
Rating over 10 to 50		50	51
Rating over 50 to 100		93	96
Rating over 100		154	158
Busways, each 100 feet		28	29
Signs, Outline Lighting, and Marquees			
signs and systems supplied from one branch, each		42	43
additional branch circuits within the same sign, each		14	14
Services, Switchboards, contro Centers			
600 volts and 399 amperes or less		42	43
600 volts and 400 to 1,000 amperes		82	85
600 volts and over 1,000 amperes		176	180
Investigation Fee, work without a permit			
Minimum fee		365	374
Minimum fee, one and two family, owner-builder		182	187
Noncompliance Fee			
One and two unit buildings		110	112
For other occupancies		219	225
Mechanical Permit			
Permit Issuance		30	31
Compressor/Absorption Unit/Furnace, each			
Up to 100,000 BTU		29	30
100,000 BTU to 500,000 BTU		57	58
More than 500,000 BTU		142	145
For each air inlet air outlet (air conditioning)		5	5
or, for each 1,000 square ft.		40	41
Air Conditioning Units			
Up to 2,000 CFM			
each unit up to 10		14	14
each unit over 10		4	4
2,000 to 10,000 CFM, each		41	42
More than 10,000 CFM, each		70	71
Evaporative Cooler, each		23	24
Commercial kitchen hood, spray booth or duct system, each		71	72
Fire damper, each		12	12

EXHIBIT "A"
CITY OF AVALON
MISCELLANEOUS FEE SCHEDULE FY 2015-16

RESOLUTION # MISCELLANEOUS FEE OR SERVICE	UNIT	FY14-15 CURRENT RATE	NEW OR ADJUSTED/DELETED RATES
Saltwater Connection/Disconnection Fees			
Connection		109	112
Disconnection		36	37
Sewer Connection Fees			
Residential	Per dwelling unit	851	872
Public Shower	Per shower	285	292
Hotels	Per room	425	436
Take-Out Restaurant		1,277	1,309
Churches		1,703	1,746
Bar/Restaurant (less than 100 seats)		2,554	2,617
Bar/Restaurant (more than 100 seats)		3,830	3,926
Public Works Permits Issued by Planning			
Excavation Permit		213	218
Excavation Penalty Processing (Staff Coordination)		20% OF ALL COSTS	20% OF ALL COSTS
Excavation Penalty		COST	COST
Encroachment Permit Application		213	218
Obstruction Permit (Daily)		69	71
Obstruction Permit (Monthly)		213	218
Curb Cut Application		213	218

EXHIBIT "A"
 CITY OF AVALON
 MISCELLANEOUS FEE SCHEDULE FY 2015-16

RESOLUTION # MISCELLANEOUS FEE OR SERVICE	UNIT	FY14-15 CURRENT RATE	NEW OR ADJUSTED/DELETED RATES
Fire Permits Issued by Planning			
Plan Check			
Hoods		483	495
Sprinkler		483	495
Alarm		483	495
Fire		240	246

EXHIBIT "A"
CITY OF AVALON
MISCELLANEOUS FEE SCHEDULE FY 2015-16

RESOLUTION # MISCELLANEOUS FEE OR SERVICE	UNIT	FY14-15 CURRENT RATE	NEW OR ADJUSTED/DELETED RATES
SECTION IX- PUBLIC WORKS			
Processing Fee(Staff Coordination)		20%	20%
Spilled Load		COST	COST
Nuisance Abatement		COST	COST
Street Sweeping		COST	COST
Landslide Clean-up		COST	COST
Pot Hole Repair		COST	COST
Public Works Permits Issued by Planning			
Excavation Permit		212	218
Excavation Penalty Processing (Staff Coordination)		20% OF ALL COSTS	20% OF ALL COSTS
Excavation Penalty		COST	COST
Encroachment Permit Application		213	218
Obstruction Permit (Daily)		69	71
Obstruction Permit (Monthly)		213	218
Curb Cut Application		213	218
Archeological Monitoring Fees			
Excavation Permit (Public Property within ASA):		212	218
Excavation Permit (Private Property within ASA):		212	218
Work within Archeological Sensitive Areas (ASA)			
Requiring Monitoring		Deposit	3,500
Deposit for 10 or more Anticipated Excavations a Year (May or may not be in an ASA)		Deposit	7,000
SECTION X- RECREATION (See pgs 18-19 Recreation Detail Pages)			
T-Ball		20	25
Basketball (youth)		25	30
Flag Football		30	33
Swimming Lessons		56	57
Day Camp (Weekly)		89	91
Day Camp (Daily)		20	21
Youth Soccer		25	35
Adult Soccer		21	22
Gymnastics Registration		30	31
Adult Flag Football		41	42
Adult Volleyball		14	15
Adult Basketball		14	15
Late Sports Registration		Fee + \$20	Fee + \$20
Festival Booth		Quote	Quote
Open Swim	per visit	2.00	2.00
Other Recreation Programs		Per Rec. Director	Per Rec. Director
Rates to be established and advertised by the Recreation Director through flyers and other media.			
Leisure /Instructional Classes		30% Total Fees Collected from classes.	30% Total Fees Collected from classes.
Special Event Application		See page 19 and #6 for detail	See page 19 and #6 for detail
Wrigley Stage		See page 19 and #7 for detail	See page 19 and #7 for detail
Street Banners:		See page 19 and #8 for detail	See page 19 and #8 for detail
Bingo Permit		72	74

EXHIBIT "A"
CITY OF AVALON
MISCELLANEOUS FEE SCHEDULE FY 2015-16

RESOLUTION # MISCELLANEOUS FEE OR SERVICE	UNIT	FY14-15 CURRENT RATE	NEW OR ADJUSTED/DELETED RATES
Use of Facilities		See page 18 and #1 for detail	See page 18 and #1 for detail
Facility Deposit		See page 18 and #1 for detail	See page 18 and #1 for detail
Skate Park		See page 18 and #2 for detail	See page 18 and #2 for detail
Skate Park Facilities Deposit		See page 18 and #1 for detail	See page 18 and #1 for detail
Group Fees		See page 18 and #2 for detail	See page 18 and #2 for detail
"Field of Dreams"		See page 18 and #3 for detail	See page 18 and #3 for detail
Field of Dreams Facilities Deposit		See page 18 and #1 for detail	See page 18 and #1 for detail
Group Fees		See page 18 and #3 for detail	See page 18 and #3 for detail
bleachers		71	73
field lining		QUOTE	QUOTE
Joe Machado Field		See page 18 and #4 for detail	See page 18 and #4 for detail
Joe Machado Field Deposit		See page 18 and #1 for detail	See page 18 and #1 for detail
Group Fees		See page 18 and #4 for detail	See page 18 and #4 for detail
all day		See page 18 and #4 for detail	See page 18 and #4 for detail
half day		See page 18 and #4 for detail	See page 18 and #4 for detail
Field lighting (two hour minimum)	hour	57	57
Tremont Hall		See page 19 and #5 for detail	See page 19 and #5 for detail
Tremont Hall Facilities Deposit		See page 18 and #1 for detail	See page 18 and #1 for detail
Group Fees		See page 19 and #5 for detail	See page 19 and #5 for detail
Reservation		See page 19 and #5 for detail	See page 19 and #5 for detail
Insurance		See page 18 and #1 for detail	See page 18 and #1 for detail
Other Parks			
Other Parks Facilities Deposit		See page 18 and #1 for detail	See page 18 and #1 for detail
City Park		46	47
Cabrillo Mole Park		46	47
People's Park		46	47
Buena Vista Park		46	47
Weddings			
Reservations		46	47

EXHIBIT "A"
CITY OF AVALON
MISCELLANEOUS FEE SCHEDULE FY 2015-16

RESOLUTION # MISCELLANEOUS FEE OR SERVICE	UNIT	FY14-15 CURRENT RATE	NEW OR ADJUSTED/DELETED RATES
USE OF MANPOWER AND EQUIPMENT (HOURLY RATE)			
The Hourly & Equipment rates are used by staff to create a composite rate for a specific service such as sewer lateral repair.			
Note: Rates are estimates and may be updated due to purchase of new equipment or overhead adjustments.			
The City charges the same equipment rental rates that are specified in the California State Transportation Agency (Caltrans)			
Labor Surcharge and Equipment Rental Rates April 1st, 2015-March 31, 2016 book for its equipment to Private Groups.			
These charges are modified for Community Groups and are shown below.			
In cases where a piece of equipment is not in the Caltrans book, the rate specified in the User Fee Schedule will be used.			
Equipment is not available for rent or personal use.			
Sewer Cleaning & Inspections			
Hourly Minimums required for work			
4-Hr Min Maintenance- Operator	Hourly		73.00
4-Hr Min Maintenance -Video Tech	Hourly		73.00
4-Hr Min Maintenance- Helper	Hourly		61.00
4-Hr Min Vactor Truck	Hourly		110.00
4-Hr Min Video Pipe Camera	Hourly		29.00
4-Hr Min City Pick Up Truck	Hourly		26.95
2 Hr Min Towable Pressure Washer; Jetter	Hourly		25.75
1 Hr Min Administration Review	Hourly		90.00
Community Groups			
Firefighter/Engineer		59	60
Harbor Patrol Officer**		59	60
Sheriff Deputy**		cost+20%	cost+20%
Maintenance Worker II		36	37
Maintenance Worker I			31
Street Sweeper		36	37
United Water Worker		cost+20%	cost+20%
Other Personnel		1.5 x hourly rate	1.5 x hourly rate
Ambulance		28	28
Dump Truck		28	28
Fire Engine		37	38
Harbor Patrol Boat		28	28
Pick-Up Truck		13	13
Rescue Boat		37	38
Street Sweeper		28	28
Trash Truck		28	28
Other Equipment		1.5 x hourly rate	1.5 x hourly rate
**Public safety costs for events that contribute more than 40% of net proceeds, but not less than \$5,000, to local charities shall be waived			
Private Groups			
Firefighter/Engineer		117	120
Harbor Patrol Officer		117	120
Sheriff Deputy		cost+20%	cost+20%
Maintenance Worker II		71	73
Maintenance Worker I			61
Street Sweeper		71	73
Eviron Strategy Worker		cost+20%	cost+20%
Other Personnel		2.5 x hourly rate	2.5 x hourly rate
Ambulance		46	47
Dump Truck		46	47
Fire Engine		62	64
Harbor Patrol Boat		46	47
Pick-Up Truck		21	22
Rescue Boat		62	64
Street Sweeper		46	47
Trash Truck		46	47
Other Equipment	17	2.5 x hourly rate	2.5 x hourly rate

RECREATION DETAIL

Group designations for facility rentals:

- Group 1 City of Avalon sponsored or cosponsored event or program; agencies with a reciprocal facility use and fee schedule; and governmental agencies (serving City of Avalon residents) for business meetings and programs.
- Group 2 Resident leagues or leisure classes (reoccurring weekly rental 8+ occurrences), resident small not-for-profit organizations (those whose budget is less than one million dollars annually).
- Group 3 Resident private use, resident large not-for-profit organizations (those whose budget is more than one million dollars annually), Nonresident not-for-profit organizations.
- Group 4 Resident commercial, business, and for-profit organizations.
- Group 5 Nonresident commercial, business, and for-profit organizations.

Explanation: Allows fee modifications to provide discounted rates for resident and non-profit groups that conduct special events. Provides clear groups so special requests do not get sent to City Manager's desk.

1) Facilities Damage & Cleaning Deposit

Deposit: Quote
The appropriate deposit for each facility will be determined by the Recreation Department Director

Note: Amount of deposit for cleaning and damages varies based on facility and scope of event. Separate certificate of liability insurance is required naming the City of Avalon as additional insured.

The City requires all facility renters to obtain liability insurance naming the City of Avalon as additional insured as the property owner/lessor. The renter must obtain this on their own. The City of Avalon will assist in this process by providing a step-by-step guide on how to obtain the required insurance, which will include a list of affordable insurance agencies meeting our requirements. The renter no longer pays the fee to the City of Avalon as a pass through.

2) Skate Park Facility Rental Fee

	<u>Group 1</u>	<u>Group 2</u>	<u>Group 3</u>	<u>Group 4</u>	<u>Group 5</u>
Fee:	NC	25	51	76	102
Proposed:	NC	26	52	78	105

3) Field of Dreams Facility Rental Fee

	<u>Group 1</u>	<u>Group 2</u>	<u>Group 3</u>	<u>Group 4</u>	<u>Group 5</u>
Fee:	NC	25	51	76	102
Proposed:	NC	26	52	78	105

RECREATION DETAIL

4) Joe Machado Facility Rental Fee

Full Day Rental	<u>Group 1</u>	<u>Group 2</u>	<u>Group 3</u>	<u>Group 4</u>	<u>Group 5</u>
Fee:	NC	61	203	254	279
Proposed:	NC	63	208	260	286

Half Day Rental	<u>Group 1</u>	<u>Group 2</u>	<u>Group 3</u>	<u>Group 4</u>	<u>Group 5</u>
Fee:	NC	41	122	152	178
Proposed:	NC	42	125	156	182

5) Tremont Hall Facility Rental

	<u>Group 1</u>	<u>Group 2</u>	<u>Group 3</u>	<u>Group 4</u>	<u>Group 5</u>
Fee:	NC	36	102	203	255
Proposed:	NC	37	105	208	260

Note: The cleaning cost for the facility is currently \$35/visit.

6) Special Event Application

	<u>Group 1</u>	<u>Group 2</u>	<u>Group 3</u>	<u>Group 4</u>	<u>Group 5</u>
Fee:	NC	25	51	76	102
Proposed:	NC	26	52	78	105

7) Wrigley Stage

	<u>Group 1</u>	<u>Group 2</u>	<u>Group 3</u>	<u>Group 4</u>	<u>Group 5</u>
Fee:	NC	25	25	51	102
Proposed:	NC	26	26	52	105

8) Street Banners

	<u>Group 1</u>	<u>Group 2</u>	<u>Group 3</u>	<u>Group 4</u>	<u>Group 5</u>
Fee:	NC	51	80	203	203
Proposed:	NC	52	82	208	208