

**AVALON CITY COUNCIL MEETING
TUESDAY, OCTOBER 15, 2013 – 6:00 P.M.
CITY COUNCIL CHAMBERS
410 AVALON CANYON ROAD, AVALON
A G E N D A**

In compliance with the Americans with Disability Act, if you need special assistance to participate in this meeting, please contact Denise Radde, City Clerk (310) 510-0220. Notification 48 hours prior to the meeting will enable the City to make reasonable arrangements to ensure accessibility to this meeting. (28 CFR 35. 102-35.104 ADA Title II). All public records relating to an agenda item on this agenda are available for the public inspection at the time the records are distributed to all, or a majority of all, members of the City Council. Such records shall be available at City Hall located at 410 Avalon Canyon Rd.

CALL TO ORDER / PLEDGE OF ALLEGIANCE / INVOCATION / ROLL CALL

ANNOUNCEMENTS / WRITTEN COMMUNICATIONS

CLOSED SESSION

1. Conference with Legal Counsel--Existing Litigation
(Paragraph (1) of subdivision (d) of Section 54956.9)
Name of Case: Hermosa Hotel v. City of Avalon: CV 13-02439 ABC

PRESENTATION

1. Avalon Environmental will give an update on the progress of the company's take over and show a brief documentary on the process. They will address any issues and concern that the Council and community has expressed.
2. Marvin Jackson, Southern California Edison's new Local Public Affairs Region Manager will be introduced to the community.
3. Angelica Sage from REACH for Life Air Ambulance will talk about their membership program. REACH has more than 28 years experience transporting critically ill and injured patients from scene calls as well interfacility (hospital-to-hospital.) REACH is available 24/7 providing rapid response to Catalina to the mainland. They offer an affordable membership program which eliminates all out of pocket expenses for transport.
4. C.H.O.I.C.E.S. will talk about the activities they are holding at Avalon Schools during Red Ribbon Week and introduce new board members.

ORAL COMMUNICATION

Members of the public may address the City Council at this time. No action will be taken on non-agenda items at this meeting. Speakers should limit comments to three (3) minutes each.

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CONSENT CALENDAR

All items listed on the Consent Calendar are considered to be routine by the Council and will be enacted with one motion. There will be no separate discussion of these items unless a specific item is removed from the Consent Calendar for further discussion and possible action.

1. Actions

Although the live recording is the official record of public meetings, actions are prepared for the Council's approval.

Recommended Action

Approve actions from the September 16, 2013 and October 1, 2013 City Council meetings.

2. Expenditures Submitted for Approval

- Warrants in the amount of \$16,824.95

Recommended Action

Approve total expenditure amount of \$16,824.95.

3. Expenditures Submitted for Approval

- Warrants in the amount of \$548,571.92
- Payroll in the amount of \$176,990.49

Recommended Action

Approve total expenditure amount of \$725,562.41.

4. Resolution Authorizing the Finance Director to Execute the Transportation Development Act Claim Form for Article 8 Local Transportation Funds for Fiscal Year 2013/2014

Each year the City is allocated monies from the Los Angeles County Metropolitan Transportation Authority's Local Transportation Fund for local streets, road construction and maintenance, or for any unmet public transportation needs. The City held a Public Hearing on April 16, 2013 to hear any testimony on the City's unmet transit needs. This resolution will give the Finance Director authority to apply for the City's 2013/2014 allocation of \$141,093.00.

Recommended Action

Adopt resolution authorizing the Finance Director to execute the Transportation Development Act Claim Form for Article 8 Local Transportation Funds for Fiscal Year 2013/2014.

5. Ordinance for a Very High Fire Hazard Severity Zone (VHFHSZ) and Supplemental Building Code

At the July 17, 2012 City Council meeting this ordinance was introduced and all further readings were waived. Unfortunately, due to an oversight the ordinance did not come back for a second reading and adoption. The entire City of Avalon has been identified as a VHFHSZ and Cal Fire recommends the City adopt Chapter 7A of the California Building Code to reduce harm to life and property.

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Recommended Action

Adopt ordinance adopting the California Department of Forestry and Fire Protection's Very High Fire Hazard Severity Zone Map for the City and Chapter 7A of the California Building Code.

6. Approval of Position Description and Employment Agreement for Chief Administrative Officer/City Clerk

At the September 3, 2012 meeting the City Council appointed Denise Radde to the position of Chief Administrative Officer/City Clerk. The City Manager and CAO have worked collaboratively to review the duties, assignments and functions of the City Manager's office and have distributed responsibilities, oversight and work load between the City Manager and CAO.

Recommended Action

Approve the Proposed Chief Administrative Officer/City Clerk position description and employment agreement to finalize the appointment decision.

7. Ratify Contract for Emergency Repairs at the Gravity Main Located on a Section of Pebbly Beach Road

At the meeting of September 3, 2013 the Council determined that an emergency existed and work needed to be done on a section of the gravity main located along Pebbly Beach Road. Jordahl Construction was the low bidder and a contract has been entered into. They will begin work on Tuesday, October 15, 2013.

Recommended Action

Ratify contract with Jordahl Construction to implement the work for the necessary emergency repairs along a section of the Gravity Main located on Pebbly beach Road.

8. Information Technology Services Contract

The City entered into an agreement with Beyond Software Solutions in May 2013 to do a complete IT assessment and review. The results indicated that the City's infrastructure is behind current standards.

Recommended Action

Authorize the City Manager to award and enter into a professional services contract with Beyond Software Solutions to provide general information technology services outlined in the City of Avalon Information Technology Assessment report of July 2013 and revised in August 2013.

9. Clarification of Transportation Permit for Hotel Catalina and Hotel Catalina Courtyard Garden Wing

The Hotel Catalina's Transportation Permit is up for renewal. They are asking to incorporate their other hotel, the Courtyard Garden Wing to the Hotel Catalina, to their permit.

Recommended Action

Amend Transportation Permit to allow Hotel Catalina and Hotel Catalina Courtyard Garden Wing to transport guests between hotels and transportation hubs (Cabrillo Mole and Pebbly Beach Heliport) and include pick-up and drop-off at Casino for entertainers and equipment booked at hotels.

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GENERAL BUSINESS - None

CITY MANAGER REPORT

CITY ATTORNEY REPORT

COUNCILMEMBER REPORTS

MAYOR REPORT

ADJOURN

NOTICE OF POSTING

I, Denise Radde, declare that the City Council Agenda for October 15, 2013 was posted on Friday, October 11, 2013, on the City's website www.cityofavalon.com, and at City Hall, 410 Avalon Canyon Road. Copies of agendas and staff reports are available at City Hall.

Denise A. Radde, City Clerk / Chief Administrative Officer